Hatton Parish Council Agenda

October 19th Lewis Caroll Centre , Daresbury - 7.30pm

1. Welcome / Apologies
2. 7.30 Open Forum for Villagers to speak to Councillors with concerns /suggestions etc.
3. Acceptance of Minutes
4. Actions Arising from previous minutes.

Stretton/Walton PC to advise MW on acceptance of Operation Shield.

MW to progress funding application with Police on Operation Shield with South Area Neighbourhood Board

MW/Chairs of Hatton/Stretton/Walton PC to draft Ward response to Boundary Commision.

MW/Chair to write response from Hatton Parish Council to Boundary Commision.

Clerk to forward contracts,relevant training and key info to ST.

JW to follow up on Footpath sign on Gosling Close.

Clerk to confirm how long emails must be kept.

Clerk/TK – Litter Pick/Bulb Planting Event Notice , Minutes and Agenda on Board/Website 2 weeks before meeting.

Clerk – Liase with organisers of Lymm Runners event

Clerk to email sample BDO Risk assessment to JG,RD and MW

JG – Refined Budget for current financial year to GL.

Clerk forward format of of publishing figures on website with auditors to TK/MW

RD to provide monthly HVPIG report and Project Plan.

AS – Discuss show/pantomime trip with CSA

JW – Investigate clerk using WBC laptop and data cleansing if necessary.

Clerk – CREATE ANNUAL DIARY OF EVENTS

MW – Create template for New style agenda.

JG to Produce Financial report including spend, balance etc with breakdown form Clerk.

JW – Planning report

TK – Website Monitoring report

AS – Youth Matters Report

ST – Enquire on history of Creamfields ticket use query and assess

RD – ask Hattons to monitor and capture reg no’s if possible of HGV’s.

1. Correspondence - National

Regional

Local

1. Hatton Village Planning Implementation Group report.
2. Planning Report .
3. Financial Due Diligence Report .
4. Website/Monitoring Report
5. Youth Matters Report
6. Approval of Parish Council Items for Hatton Life/Website inclusion items
7. Councillor Issues or Resident Issues raised with councillors directly.
8. Telephone Box/ Library
9. Date and Time of Next Meeting