

# HATTON PARISH COUNCIL

## MINUTES FOR MEETING 21<sup>st</sup> MARCH 2016

### Attendees:

Margaret Winstanley (Chair), Roger Dickin, Julian Wrigley, Stuart Tranter, Judith Godley, Gillian Lett (Clerk), Amber Smith

### Residents:

David Jones

### Apologies:

Rev. David Felix, Cllr Paul Kennedy

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- 1) Chair welcomed all and read apologies.
- 2) 7:30 Open Forum for Villagers – nothing reported to Council.
- 3) Chair put forward acceptance of Minutes for meeting 15<sup>th</sup> February 2016. Acceptance proposed by JG, seconded by JW and approved by all.
- 4) No Declarations on Interest made.
- 5) **Actions Arising**
  - a) Redirect to new website completed. ST raised a query as to whether historic information on the old site should remain or be removed. Domain name expires on 17<sup>th</sup> May and would auto-renew should notice not be given. It was resolved that ST issue notice of termination for both domain name and hosting. **ST to issue notice and monitor.**
  - b) Clerk confirmed Councillor photos and biogs uploaded to website.
  - c) ST updated PC on broadband upgrade, with further monitoring completed with Sankey Lane seemingly the limit for the faster broadband upgrade (albeit not Superfast unless very close to the cabinet). PK advised there had been no feedback from David Mowat MP regarding raising the matter in parliament. PK requested ST take the matter up directly given his impending retirement. **ST to continue to progress matter with DM.**
  - d) RD advised that the erosion damage to the phone box was both to the metal and wood. Given potential high cost of repair from specialist company due to the asset being listed, it was agreed that village input would be beneficial before making such an expenditure. In the meantime, it was resolved that RD and DJ would approach local wood merchants, Rowswood, to establish if the wood element could be repaired, and if so, specialist paint ordered to improve the look of the phone box, with JW to undertake the painting. Cost of paint £75 + VAT approved.
  - e) All supporting papers now provided 3 clear working days prior to meetings.
  - f) Clerk advised that WBC has reviewed the white lines on the corner of Hatton Lane near the ginnel with no proposal to repaint at this time.

6) **Youth Matters**

AS advised PC that she has visited houses with young children within the village, raising awareness of the Easter Egg Hunt to be held Easter Saturday at 2pm. Additional awareness made/to be made by Cllrs and Clerk.

7) **Correspondence**

Clerk reported on all correspondence and made available the monthly printed correspondence pack.

- Election Packs received from ChALC distributed to all Cllrs. Additional packs available to non-Cllrs via Clerk's contact address.
- Warrington Road flooding. Hatton resident and WBC working together in resolving the flooding issue, however issue reported to be on local resident private land. Matter still progressing.
- CCA Public Transport Survey rolled out requesting feedback on local transport issues.
- Eco House / Orchard House – JW to cover within Planning.
- Clerk email address now live and no problems reported.
- Road markings near Ginnel – WBC advise that markings are acceptable with no action proposed to repaint.
- Road sign at Goose Lane damaged – in hand to be replaced.
- Road light out near pond on Hatton Lane reported by Clerk – fixed.
- PK – local announcement that Stretton PC has been successful in registering the Ring O' Bell's public house as a Community Asset.
- Walking with the Wounded – thank you for charity donation of £111.02.
- PC Liaison Meeting 23<sup>rd</sup> May 2016 – requesting input from local PC's regarding clearer guidance on Cllr Declaration of Interests and how to act upon them. Not considered an issue with Hatton PC as guidelines considered clear.

8) **Clerk Matters**

No Clerk Matters reported.

9) **Audit**

Asset review now complete and approval sought. MW proposed approval, JG seconded. Unanimously agreed. Clerk advised that historically Depreciation has not been applied but will be introduced for FY 31 March 2016.

Risk Assessment completed and approval sought. MW proposed. JG seconded with all Cllrs' agreement received.

Payment to Cheshire Community Association sought for £40 for entrance to Community Pride Awards 2016. Payment approved at February meeting.

10) **HVPIG Update**

RD reported the update on all HVPIG actions.

- a) Meetings of HVPIG to be bi-monthly going forward as all short term actions now complete.
- b) Communications close to completing the new noticeboard with installation hopefully expected by month end.
- c) Transport had arranged a successful meeting between villagers and Police Commissioner John Dwyer and his team, with MW thanking the input of David Jones and Andrew Lett. The Transport Group within the HVPIG has accepted in its remit an additional action to look at potential for weight restriction for vehicles using Hatton lane.

d) Village Hall Feasibility Study Group now reporting directly to PC, given the level of input required from PC regarding potential funding, significance of the Study and to eradicate double-reporting.

11) **Hatton Village Hall Feasibility Study Group**

JW presented the draft report from the Village Hall Feasibility Study Group to be forwarded to PK in order to arrange an initial meeting with WBC and discuss the potential issues of such a project. Concern was raised that wording of the document could infer a link between obtaining funding for a Village Hall and support for new house build in the village, which would go against resident feedback as per the Hatton Village Plan. Following discussions and minor amendment to reflect current resident feedback, it was resolved that JW send the amended report on behalf of the Feasibility Group and progress research. Proposed by RD and seconded by JG, and supported by all. **JW to forward report to PK.**

12) **Planning Report**

Eco House at Orchard House approved by WBC Planning Department. No confirmation received from WBC to Hatton PC to date with approval reported via PK/Applicant.

JW presented the proposed Licence between landowners Mr & Mrs Weir and Hatton Parish Council to allow the installation of a new noticeboard. It was resolved that the form be approved subject to correct address being detailed. **JW to take forward, with copy to be forwarded to Clerk for Parish records.**

13) **Finance**

It was agreed that HVPIG Finance Matters and Finance Requests action points be merged.

a) JG requested approval for £40 to cover land ownership enquiry of several fields along M56. Proposed MW, seconded RD.

Mw requested £30 expenditure for Easter Egg Hunt for eggs and prizes. Proposed JW, seconded ST.

Proposal to appoint external contractors to maintain shrubs and flower beds. £200 annual maintenance budget approved, proposed MW, seconded RD.

JG to forward Film Club cash proceeds of £222.75 for deposit into the bank account for year-end accounts.

b) Clerk reported Monthly Financial Report.

14) **Website/IT Report**

Email up and running with no problems reported. Hosting company same as ISP. Domain registered for 2 years. **Clerk to repay ST for payment of Domain registration and add to Annual Finance Diary.**

15) **Parish Councillor Recruitment**

Resident David Jones formally applied for vacancy within Hatton PC. Proposed MW, seconded RD. MW welcomed DJ to the PC. MW queried what the rules were in further appointments/applicants within period of Purdah. **GL to request direction from ChALC.**

16) **Hatton Life articles**

No items presented for approval for inclusion within Hatton Life.

17) **Transparency Code Funding Received**

IT items still to be agreed and purchased within sanctioned Transparency Funding category guidelines.

18) **Councillor Issues**

RD raised correspondence forwarded initially from John Eustance regarding the CCA Transport Questionnaire which had been uploaded onto the website. John's query was around the potential impact this may have on our transport issues in Hatton and the need to protect our services. RD asked the purpose of the questionnaire and it's likely impacts.

Clerk had contacted CCA to request background to questionnaire – advised that there was no specific agenda, information gathering process only at this point, with no end date to the questionnaire. It was resolved that the Survey be included on Hatton Village website for a period of 2 months and then removed. **RD to response to resident query regarding questionnaire and provide background to its origination.**

JG proposed that no new items, relating to communications received by the PC, should be included on the Hatton website, without the prior approval of the Chair/Vice-Chair. All members accepted this as the correct protocol.

ST requested speed limit on Pillmoss Lane be added to the Agenda within a 'Traffic Issues' action point going forward.

JG reported road sign on Hatton Lane obscured by tree. Reported to WBC.

No other Cllr issues raised.

19) Next Monthly Meeting proposed for **18<sup>th</sup> April 2016** (Every 3<sup>rd</sup> Monday of the month excluding August and December).

**MEETING CLOSED 9:00PM**