**Held at 8pm on Wednesday 13th July 2016 at Daresbury Church**

**Attendees:**

Roger Dickin (Chair), Andy Lett, Liz Wareing, Judith Godley, Margaret Winstanley.

**Apologies:**

David Jones, Lee Parkin.

**Acceptance of Minutes:**  As previously circulated were unanimously approved.

**Agenda Items:**

1. **Appointment of Secretary** – This item was removed following AGM appointment.
2. **Working Group Reviews:**

Each Action Group reported as per the attached overview.

The Chair requested the Action Groups to consider all tasks not yet completed. The following outcomes were recommended by the Group:

***Communications:***

* Both remaining actions under Database Completion were to be marked ‘Actioned’ as this becomes a maintenance activity.

***Environment:***

* Annual ‘Walking of the Bounds’ to be owned by Hatton Parish Council (HPC) for consideration concurrently with a mapping of public footpaths within the Parish boundary.
* ‘Decreasing Motorway Noise’ – to be owned by HPC to determine potential solutions.
* ‘Village Lighting’ – considered to be out of scope for the HVPIG and escalated to the HPC for consideration.

***Services:***

* ‘Renewable Energy’ was seen to fall out-with the scope of the plan and should be owned by HPC.

 ***Transport and Road Safety***

* ‘Illuminated speed signs’ were considered to be superseded by WBC action in reducing the speed limits within the village which may well be in force by our next meeting.
* The Weight Restriction application has not been supported by Daresbury/Halton and so there will not be a sign at the end of Daresbury Rd, which would prevent such traffic approach the village boundary. It was agreed that HPC should write to both Daresbury and Halton, involving Cllr Axcell as appropriate.

Following this full review the Chair thanked the members of the Group for their efforts in completing all actionable tasks within the Plan. The focus was now on maintaining the success of these areas and the Chair asked that if an Action Group needed any support that they ask the HVPIG at the first opportunity.

Action: RD to report to HPC and raise the above recommendations as per the attached Project Plan.

1. **Actions arising from May 2016 meeting not covered in 1 or 2 above.**

NONE

1. **Treasurers Report**

J Godley provided a comprehensive report of the financial position of the HVPIG. She reminded the Group that we had now access, through HPC, to a secondary bank account dedicated to our works. This account receives ***net*** monies from the Film Club any CSA events; in addition to funds released by the HPC for approved HVPIG spend. The account has a credit balance allocated to pre-approved activities.

1. **Renewed Questionnaire:**
2. ***What was asked for.***
3. ***What we have delivered or what stage we are at.***
4. ***What now/next?***

Following the Action Group reporting, and subject to HPC agreeing with our recommendations, we have achieved the goals of the Plan - our role now moves to maintaining the works done.

It was felt that a Village Meeting, similar in style to the original launch meeting for the Village Plan in May 2013, would be the way to identify our next steps.

Several items for consideration at such a meeting were discussed.

Initial action: M Winstanley to approach the Hatton Arms to discuss the evening being held there.

On the assumption that we would hold the Open Meeting in late Sept our next meeting date was changed as below.

1. **Additional activities thought to sit within HVP IG remit Adopted Neighbourhood Plan**

NONE

**Meeting closed at 21.13 and the date of next meeting is 21st Sept 2016.**