**HATTON PARISH COUNCIL**

Minutes of the meeting of the Parish Council held at The Lewis Carroll Centre, Daresbury lane, Daresbury on Monday 20th March 2017 at 7.30pm

**Councillors in attendance** **Apologies**

Margaret Winstanley Brian Axcell – Ward Councillor

Roger Dickin David Jones

Judith Godley

Julian Wrigley

Stuart Tranter

Also present

Amber Smith

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| **A181** | **Welcome/Apologies**  Apologies received from Cllr Brian Axcell |
| **A182** | **Open Forum for Villagers**  No Villagers were present – the chair continued with the Agenda |
| **A183** | **Acceptance of minutes**  The minutes of the previous meeting held on 20th February 2017 were agreed and signed as a true record. |
| **A184** | **Declarations of interest**  There were no declarations of interest. |
| **A185** | **Actions arising from previous minutes**  a) JW & ST confirmed the Telephone box had now been repaired & painted and presented a bill for £12.98 in respect of materials. JG suggested a sign to indicate that large quantities of books should not be deposited in Lending Library – **RG agreed to do this.** With regard to the rota, **JG to speak to LW** re names  b) Logistics of back up processes & record process – defer until April - **Clerk/ST/RD to arrange to meet**  c) MW to pursue ‘Small Lottery’ – defer to April – **MW to Action**  d) notice board is now in two parts – after a brief discussion it was decided that it could be erected in the bus shelter and doors fitted. Julian confirmed he had one door and Richard Roseby would make another door – Julian to give him a hand – **Action JW/RR**  e) St to progress Broadband vouchers – ST confirmed he had applied for vouchers for 10 residents who may qualify for funding towards the Community fibre partnership. Applications have formally requested to be validated and ST will confirm if any have been successful once formal feedback has been received from BDUK – **Action completed** |

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| **A186** | **Chair Matters**  Recruitment - MW confirmed she had had a discussion with Kathy Merrett with regard to becoming a parish council member and she confirmed she would be interested. MW has asked her to come along to the April meeting  MW also confirmed SID had been borrowed from Stretton PC and had been situated on Hatton Lane for a week with a view to keeping drivers within the 30mph speed limit. Thanks to Stretton PC for letting us have the use of SID.  MW reported that Kathy Merret had mentioned an idea to her with regard to 30mph stickers she had come across on a website ([www.smartwheelie.co.uk](http://www.smartwheelie.co.uk)) . The website sold “30mph” and “please drive carefully” stickers that can be placed on wheelie bins to encourage drivers to keep within the limit. It was thought they could be supplied for residents on Hatton Lane & Warrington Road. Two stickers per household (circa 70) would work out at a cost of approximately £145.00.  MW also mentioned Speedwatch from Traffic Technology. This is a small tripod unit which measures traffic speeds ([www.traffictechnology.co.uk](http://www.traffictechnology.co.uk)).  A brief discussion followed and JG confirmed that Appleton PC had agreed to lend Hatton PC their radar gun. RD suggested that HVPIG consider all options to emphasise the new speed limit at their next meeting in April and a report given at the next meeting. **RD Action** |
| **A187** | **Youth Matters**  Nothing to report |
| **A188** | **Broadband/IT Matters**  ST attended the Connecting Cheshire briefing on 8th March and whilst spoke at length with their representatives they were unable to provide any further confirmation of Hatton’s inclusion in phase 3 or clarification of possible postcode coverage. They did however indicate that we should know if we are included by autumn this year. The Community Fibre Partnership outline design and costs are expected in the next few weeks. **ST to chase.**  RD confirmed he is making some progress, albeit slowly in respect of the options available to the properties affected by the Stockton Heath exchange and will continue to do so |
| **A189** | **Environmental Matters**  JG confirmed that this item was not a standard agenda item and should be removed from the agenda. This was agreed. |
| **A190** | **Clerk Matters**  Annual Actions/Decisions – EM read out the actions for March.  Effectiveness of internal control and risk assessment reviewed and minuted – RG to action  Pay CCA subscription – No longer need to pay this. |

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| **A191** | **Correspondence**  EM confirmed all correspondence would be emailed to the Councillors rather than bringing a paper copy unless correspondence was received at the last minute.  Enforcement Notices – need not be forwarded to the group  Planning Applications, weekly list – MW asked if these could be forwarded to her – **EM to action** |
| **A192** | **Hatton Village Planning Implementation Group Report**  RD confirmed the next full report would be available for the next PC meeting and asked that this be kept as a standard agenda item. This was agreed. |
| **A193** | **Planning Report**  Nothing to report. |
| **A194** | **Traffic Issues**  Mentioned previously under **Chair Matters** (A186) |
| **A195** | **Finances including Financial Monthly Report**  RD reported that there was not a great deal on it. Total funds available currently were £21,255.11. Moving forward RD to meet with EM to take this up next month. The report was accepted by the Council as produced.  One item to look at was Reclaim of VAT – check when this needs to be done.. **EM to Action** |
| **A196** | **Approval of Parish Council items for Hatton Life/Website inclusion items**  MW confirmed she would do an article on the “Fun Day” & JG confirmed she would do an article on the Library. **MW to Action** |
| **A197** | **Councillor issues or Resident issues previously raised with Councillors directly**  No issues to raise  Meeting closed at 8.30pm |
| **A198** | **Date & time of next meeting**  The next meeting will take place on 24th April 2017 at 7pm ***(please note earlier start)*** |