HATTON PARISH COUNCIL

***FINAL*** minutes of Hatton Parish Council held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 19th June 2017 at 7.30pm

Councillors in attendance Apologies

Margaret Winstanley Amber Smith

Roger Dickin Brian Axcell

Stuart Tranter

Kathy Merrett

Julian Wrigley

Judith Godley

David Jones

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| **B19** | **Welcome/Apologies**Apologies received as above. |
| **B20** | **Open Forum for Residents**No villagers being present the Chair continued with the agenda |
| **B21** | **Minutes of previous meetings**The minutes of the previous meeting were agreed and signed as a true record. |
| **B22** | **Declarations of interest**Stuart Tranter declared an interest in agenda item number 6 and it was agreed to move this item to the end of the agenda |
| **B23** | Actions arising from previous minutes1. Logistics of back up processes & record processes – ST proposed the purchase of a product named PKZIP @ £29.69 to do the monthly backup. This was proposed by RD and seconded by MW. ***ST to purchase and install***.
2. Reclaim of VAT – RD reported that he had receipts for all but one item. ***RD/EM to finish by the end of the week***
3. Electricity Supply to telephone box - MW reported that she had agreement from the Hatton Arms and the PC members asked her to pass on their thanks.
4. EpiPens – JG reported she was still waiting for a response to her email but would forward response via email once it arrived.
5. Update on Defibrillator – cheque has been presented. Members asked if we should put in a bid for extra phone box paint. All agreed and JG to pursue.
6. Progress on obstruction re Goose Lane/Warrington Road Pathway – there was no obstruction to the pathway by vehicles, and nothing further to report at this stage about the stiles. This matter is now closed.
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| **B24** | **Village Hall Feasibility Report update**Item deferred to the end of the meeting |
| **B25** | **Disposal of old Marquee**A brief discussion took place on disposal of the marquee. JG proposed that we check whether the sides of the old marquee would fit the new one and if so, keep the sides and dispose of the remainder of the marquee. This was agreed by all. |
| **B26** | **Proposal of Village Plan Event May 2018**RD asked the PC to have a think about holding a closing up type of event next year to mark the 5th Anniversary . JG proposed that we bring a firm proposal to the next meeting as to what we do moving forward. This was seconded by MW |
| **B27** | **HVCA Residents Lunches**JW presented the Accounts for the HVCA Residents lunches and asked what subsidiary the PC would be giving . JG advised that the PC should stay with the £200 subsidiary payable in September but that it should be reviewed each year. KM seconded this.A brief discussion followed and RD commented that he felt it would be useful if the PC could see how many people went to the lunch and the income and expenditure. JG viewed accounts on behalf of PC.RD suggested that review of the HVCA Residents lunches account be put on the Annual Action Log for June each year. ***EM to action.*** |
| **B28** | **Reimbursement of expenditure/VAT**RD confirmed that there had been items of expenditure paid by the PC but that the receipts given for the expenditure were not VAT receipts and therefore we had no course to reclaim the VAT. RD proposed that in future if the item you want re-imbursement for is a VAT item you can only be re-imbursed if you provide a VAT invoice. This was agreed. |
| **B29** | **Stockton Heath Library**MW confirmed the PC had been approached by Friends of Stockton Heath Library asking for a letter of support to keep the library open and a nominal sum of money to donate over the next 3 years in order to help keep the library open.MW asked if the PC wished to support this and would the PC be prepared to give £50 per year as a nominal amount. The PC did support this and agreed to the sum of money. JW proposed and RD seconded. |
| **B30** | **Neighbourhood Board Disbandment**MW reported that the WBC, South Area Neighbourhood Board had been disbanded as from April 2017. A new group “Residents of Warrington South” was being set up and MW had been approached to sit on this group. MW said if anyone had an interest to sit on this group to let her know.  |

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| **B31** | **Chair Matters**Hatton Fun Day – MW reported the fun day went well and everyone enjoyed it. A big thanks to those who helped organise. RD said could we recognise MW and thank her for her verve and effort to ensure everything was done.  |
| **B32** | **Youth Matters** No issues to raise. |
| **B33** | **Broadband/IT Matters**ST suggested it may be appropriate for him to contact “Connecting Cheshire” to ensure Hatton is still included. This was agreed. ST to chaseST also noted that the PC would need to have a letter prepared to send out to residents once it was clear what was happening. RD asked ST to let the PC know when they should write out to people. This was agreed. |
| **B34** | **Clerk Matters**No matters to report |
| **B35** | **Correspondence Report**EM reported all correspondence had been sent via email. No further correspondence had been received prior to the meeting |
| **B36** | **Hatton Village Planning Implementation Group Report**RD gave a brief report on the “Gateway” and circulated examples of different signs and wording. He confirmed he would email out to members to look at in more detail and in the meantime look at contractors. He asked if members could think of what wording they would want on the sign and let him know. He would then “mock up” for the next meeting. JG said if we have all the details for the next meeting together with costs then the PC could make a decision. |
| **B37** | **Planning Report**JW said there were two items of interest1. Wedding event activity at Bellfields Farm. WBC have advised they do not need planning permission & they would have to apply for a TENS each time.
2. Plan for 600 houses in Stretton – information from WBC is that the site has been put forward as part of the plan to increase houses in rural areas. WBC will determine whether or not to include the site in their new local plan.
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| **B38** | **Traffic Issues**There is going to be a focus on speed. KM said that as Co-ordinator she had been tasked with recruiting 5 other people and confirmed she would put something in a the newsletter.An issue had been reported about workmen parking on the corners of roads making access difficult. MW has spoken to S Parr who in turn has spoken to the builders concerned. The matter is now resolved. RD confirmed he would take this back to the person who reported the issue.Lights at Hatton Lane – it was reported that there was something wrong with the lights. RD asked members to put something in an email to him ie times and dates and he would follow this up.  |
| **B39** | **Finances including Financial Monthly Report**RD reported that the funds in the account stand at £1995.71 which includes receipt of this year’s precept. RD thanked JG for checking the accounts at such short notice.Fun Day – made £757.08. JG suggested the proceeds go towards the Air Ambulance Service (£250.00) and the Defibrillator. This was proposed by RD and seconded by KM |
| **B40** | **Approval of Parish council items for Hatton Life/Website inclusion items**It was suggested the following items * Volunteers for Community Speed
* Fun Day
* Winners for Fun Day & photographs
* Winner of Stretton St Matthews Hat

A brief discussion took place on where to hold future PC meetings. KM/JG suggested this was deferred until September |
| **B41** | **Councillor issues or resident issues previously raised with Councillors directly**DJ reported he had received a complaint about tailgating – this to be raised with Stephen Parr.JG reported she had had a response re Epi-pens and these were not to be placed in the phone box – epi pens fall under the Medicines Act and use of them would be breaking the law. |
| **B42** | **Village Hall Feasibility Report update**JW gave a brief outline of where the group were currently up to. There are 3 plots currently being looked at and guidance from WBC would be sought to see if there would be any preferences from a planning perspective. The next meeting will take place on 27th June and JW suggested the PC invite RB to the next meeting to give an update. |
| **B43** | **Date and time of next meeting**Monday 17th July 2017 @ 7.30pm |