**Final minutes of Hatton Parish Council held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 24th September 2018 at 7.30pm**

**Present**  **Apologies**

Roger Dickin Judith Godley Brian Axcell

Kathy Merrett Julian Wrigley Amber Smith

Margaret Winstanley

Stuart Tranter

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|  |  | **Action** |
| **C062** | **Welcome/Apologies**    Apologies received as above |  |
| **C063** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  No villagers being present the Chair continued with the agenda |  |
| **C064** | **PCSO Matters**  PCSO Phil Wilkinson did not attend the meeting but did send a report to be read at the meeting. He confirmed that there had been no reported crime in Hatton since the last Parish council meeting. With regard to Creamfields the crime figures were not yet available, however in general there were less reported incidents than the previous year. They were mainly all on site which included drug offences, public order and theft from tents. There were only two reported crimes of criminal damage outside the event which were both in the Walton area. |  |
| **C065** | **Declarations of interest**  There were no declarations of interest. |  |
| **C066** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted. ST proposed, MW seconded. Chair signed as a true record |  |
| **C067** | **Actions** **arising from previous minutes**   1. Upgrade of website hosting arrangements – ST confirmed this had now been actioned. Item to go on annual calendar as update reminder 2. Letter to WBC re future surveys – RD has been in contact with David Boyer 3. Councillor Roles/Responsibilities generic parish council role amendment – one amendment re signatory to second account – should be JG. Item to go on next agenda for acceptance and copies to be forwarded with minutes.   Role of the vice chair & if required – EM confirmed she could not find anything definitive to indicate a vice chair was required. It was agreed if RD was away someone else would take the meeting.   1. Commemorative Plaque update – JG confirmed it had been returned to its previous position. 2. Repeater signs – update - RD confirmed this was being progressed. | **EM**  **EM** |
| **C068** | **Clerk Matters**   1. Agree the purchase of the 2 wreaths for Remembrance Sunday – It was agreed to purchase 2 wreaths to be sent to MW address 2. Best Kept Village Awards Invitation – KM, MW & JG to attend – EM to confirm attendance with CCA 3. Renewal of Insurance Policy – renewal of insurance policy was agreed | **EM**  **EM**  **EM** |
| **C069** | **Finances including Financial Monthly Report**  EM had circulated the monthly financial statements. The closing balance at the end of July was £25,309.62 and for August stood at £29,701.61  JG confirmed that £350.00 had been donated to “Combat Stress” and EM confirmed the cheque had been presented through the bank. However, JG had not yet received confirmation of receipt from the Charity. JG confirmed she had spoken to the charity and the fundraiser was currently on sick leave. JG to pursue. | **JG** |
| **C070** | **Correspondence Report**  EM confirmed all correspondence received had been circulated via email.  JW confirmed he had requested a “Blighty Box” from WBC Neighbourhood Team for the lunch club on 13th November 2018.  RD confirmed he would attend the Parish Council Liaison Meeting. |  |
| **C071** | **Technology Matters – Lead ST**  Nil to report as yet. |  |
| **C072** | **Environmental Matters – Lead JG**  Flower tub on the triangle – a new barrel has been sourced.  Work on the common – trench has been dug but soil needs to be scattered – JG to contact David Boyer re lack of notice and to ensure everything is made good.  Creamfields – litter picks took place and debris was removed  JG confirmed WBC have cut all verges on Hatton Lane  Winter tubs need refilling in centre of village – JG to do, KM said she would do the tubs at her end. |  |
| **C073** | **Planning Matters – Lead JW**  Planning application submitted for Oak Tree Barnes had been withdrawn.  JW confirmed The South Warrington Local Plan Working Group met on 10th September. It was agreed that John Groves would arrange to meet with Michael Bell to ask if we can engage with them to shape the local plan. In the meantime, there has been a major application by Stobarts for a major lorry park distribution depot. Objections have been made to this however, as it is felt to be premature at this stage. It is anticipated that the revised draft local plan will be issued in early December.  JW also confirmed there was a crowd funding exercise with a target of £25,000 – so far, the fund stands at £300, although the official launch date was 22nd September in Stockton Health. As far as expenditure is concerned whilst the PC have a commitment to donate the cost would be around £170. There is also an issue with Stockton Heath as to whether or not they are going to make a contribution. The next meeting of the Working Group will be 8th October 2018. A brief discussion followed and it was felt that if decisions were being made on behalf of the PC they should at least be consulted. JW said he would take this up at the next meeting. |  |
| **C074** | **Transport/Road Safety – Lead KM**  Speed Gun – KM reported that EM was following up on this with Jamie Fisher at WBC.  PCSO – nothing significant to report from the speed watches. However, it was suggested that the PC ask for a monthly report on statistics around speeding.  Gateways – RD confirmed these had been ordered but he would get an update. Also he would ask about repeaters | **EM**  **EM**  **RD** |
| **C075** | **Community/Social Activities/Village Communications/Creamfields – Lead MW**  CSA - MW confirmed a meeting had been arranged on Thursday. A number of things were to be discussed including the resignation of Ian Tickle from the film club with immediate effect. The PC wanted to thank Ian for his 3.5 years’ service in initiating the film club and his work with it. A discussion took place on whether the film club should continue and RD suggested the PC should follow the recommendations of the CSA on where they see the film club going.  MW confirmed other events coming up ie Halloween, trip to Chester (1st December) & Carol Singing.  Communications – Liz Wareing has resigned as the Editor of Hatton Life. There has been no response to her call for people to come forward but RD and MW will put something together on a monthly basis. RD suggested it may be worth asking people and putting something up on the website.  Creamfields – there were a number of meetings leading up to Creamfields. In terms of feedback there has been far more this year than in previous years. Creamfields have also raised concerns about email complaints. All 3 business in Hatton have raised concerns and have asked for the PC’s support to try and address their business concerns. MW confirmed she had produced a document for people to read and then it would be forwarded to Creamfields. |  |
| **C076** | **Youth Matters**  Nil to report |  |

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| **C077** | **Chair Matters**  Vacancy – RD asked members to speak to people and see if anyone was interested in joining the PC.  Vision Statement – a brief discussion followed and it was decided to defer this to the next meeting. | **ALL** |
| **C078** | **Approval of Parish Council items for Hatton Life/Website inclusion items**   1. Advertisement for Youth Rep – MW 2. South Warrington Local Plan – JW 3. Trailer looking for mobile signal – ST 4. Blighty lunch, coming soon – JW (November issue) 5. Lunch |  |
| **CO79** | **Councillor issues or Resident issues previously raised with Councillors directly**  No issues |  |
| **C080** | **Date and time of next meeting**  15th October 2018 |  |