**Final minutes of Hatton Parish Council held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 21st January 2019 at 7.30pm**

**Present**  **Apologies**

Roger Dickin Brian Axcell Paul Molphy

Stuart Tranter Kathy Merrett P Wilkinson PCSO

Margaret Winstanley Judith Godley

Julian Wrigley

|  |  |  |
| --- | --- | --- |
|  |  | **Action** |
| **C120** | **Welcome/Apologies**    Apologies received as above |  |
| **C121** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  No villagers being present the Chair continued with the agenda |  |
| **C122** | **PCSO Matters**  The PCSO’s report had been circulated to members prior to the meeting. However, it was noted that the PC had requested a more detailed report particularly if PCSO Wilkinson was unable to attend. RD suggested a letter to the PCSO to reiterate that the council required a more detailed report and the letter to be cc’d to the PSCO immediate line manager. |  |
| **C123** | **Declarations of interest**  There were no declarations of interest. |  |
| **C124** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted. KM proposed, ST seconded. Chair signed as a true record. |  |
| **C125** | **Actions** **arising from previous minutes**   1. Website Content – ST/MW are currently working on this. MW confirmed she is currently reviewing content and noting things to be updated. ST confirmed what goes on the website & Facebook needs to be clarified. KM offered support to review some of the pages on the website. It was agreed to leave as an action on the agenda 2. Gateways – RD confirmed he was still waiting for an installation date from WBC but would continue to chase. BAX offered to speak to David Boyer as he has a meeting with him later in the week. RD to email information to BAX 3. Local Plan update for Hatton Life – JW confirmed he had sent an article to KM but that it had not gone in the December issue. JW confirmed it could go in the next issue as the position had not changed but that he would have a quick review of it and confirm to KM before the deadline date of 27th. 4. Article re precept. It was agreed an article would be prepared for the February edition. RD confirmed he would send a draft round to members to look at before the next meeting. | **ST/MW**  **KM**  **RD/BAX**  **JW**  **RD** |
| **C126** | **Village Hall Feasibility Group – Report – RD**  RD confirmed the position was not any different than in November and directed the PC to decide on a course of action.  After discussion it was decided to write to the Lead of the Village Hall Feasibility Group with a view to allowing one further opportunity to report. This request would also ask for all the documentation to be passed over to the Parish Council. All options remain open to the PC, including that of closing the Group and bringing its future activities back into PC hands. RD agreed to write to the group lead and asked if members would like to have sight of the letter before it goes out.  JW said he would like to see.  It was agreed that this would be put on the agenda for the next meeting, reflecting the response to the request made. | **RD** |
| **C127** | **Pensioners Christmas Party**  ST reported that he had received a number of comments from residents who were upset that the Pensioners Christmas Party had been stopped. It was noted that although the Christmas Party had ceased, mainly due to the cost, it had been replaced with a monthly subsidised luncheon club. JW suggested that the matter could be raised at the next lunch club to ask which they would prefer a pensioners Christmas party or monthly subsidised lunch.  MW commented that there were other village members who did not fall into the pensioner’s category or the children’s category and therefore it may be an idea to look at something for that group of people.  After further discussion it was agreed to defer further discussion until there was a concrete view on the Village Hall feasibility work, after which time the PC would consider how they can support all members of the village with a range of options. |  |
| **C128** | **Clerk Matters**   1. Monthly Calendar – EM reported she had confirmed with WBC the level of precept increase and this had been confirmed by them.   JG asked if two extra items could be put on the calendar whereby members could decide which charities to support – in May to decide on the proceeds from the fun day and again in October with the proceeds from the Carol Singing. This was agreed.  Also ST asked if the word “Update” of website hosting arrangements under September could be amended to read “renewal”. This was agreed | **EM**  **EM**  **EM** |
| **C129** | **Finances including Financial Monthly Report**  EM had circulated the monthly financial statements. The closing balance at the end of December stood at £28,512.23.  RD reminded members to urge people to get a VAT receipt and re-iterated that all receipts required a VAT number if VAT applies otherwise the PC would not be able to reclaim the VAT.  EM confirmed a request had been received from the South Warrington Parish Councils Liaison Group in respect of a recharge of £45.62 towards the GT Planning Costs. It was agreed a cheque should be issued but to keep a record of how much the PC have paid. The PC agreed the maximum payment should not exceed £102.00. |  |
| **C130** | **Correspondence Report**  EM confirmed all correspondence received had been circulated via email. |  |
| **C131** | **Technology Matters – Lead ST**  Mobile signal –– testing Wi-Fi calling – some work well some not so well depends on provider. ST is going to write out to the PC for details of their providers and then will test the signal. This is ongoing.  Laptop – EM reported issues with the laptop over the last month, in particular Outlook starting in “safe mode” on a number of occasions. ST to look at laptop. | **ST**  **ST** |
| **C132** | **Environmental Matters – Lead JG**  Grit Bin – has been refilled  Fly tipping in Pub Car Park – car park is privately owned and therefore WBC will not remove it.  However, it was noted that the Environmental Officer has spoken to the pub on 2 occasions. The pub has CCTV and should be able to see into the car park.  Lending Library – JG reported some people were depositing large quantities of magazines, National Geographic books, jigsaws, toys. JG is going to do an article to remind people what it is for.  JG also commented that not everyone was clear on how to report issues to the council using the online method. She confirmed she would write an article explaining the procedure. | **JG**  **JG** |
| **C133** | **Planning Matters – Lead JW**  Suite 7 Oak Tree Offices – JW confirmed it had been approved by WBC that the opening hours increase to 7.30am to 8.00pm but must be strictly adhered too.  Retrospective application for track at rear of Hatton Hall Farm – JW confirmed the track only went from rear of farm to woodland and confirmed the tracking was necessary to allow all year-round access to farmland and prevent soil erosion as per the Farming Consultant’s report. JWs recommendation was there was no objection providing the track was restricted to farm vehicles. This was agreed.  Queastybirch Hall (Farm) full application for a steel framed agricultural building for housing cattle – no comment.  Householder application for extension to 27 Goose Lane – 2 storey side extension, single storey rear extension & rear loft conversion. JW recommended to investigate further – this was agreed.  Local Plan – JW referred to an email sent by the Clerk just before Christmas (23rd Dec.) inviting all Parish Councillors to a tutorial on the Local Plan by the Group's Planning Consultant on 29th Jan. Only MW had said she would attend so far. JW would be in attendance. | **JW** |
| **C134** | **Transport/Road Safety – Lead KM**  Community speed watch – KM confirmed the Police representative who deals with road safety has found 3 speed guns that would be suitable for CSW use. However, one is in need of a new battery & charger, the cost would be approx. £80-£150. KM asked if the PC still wanted to proceed with the CSW and secondly would the PC fund the cost for the battery & charger. KM confirmed once the PC had the gun training could commence. The PC agreed they did want to continue and KM confirmed she would check the number of volunteers for the CSW and ensure there was enough for training. RD proposed up to £200 could be allocated towards the cost for the battery & charger for the gun, JW seconded and all agreed. | **KM** |
| **C135** | **Community/Social Activities/Village Communications/Creamfields – Lead MW**  Chester Trip – 20 people went on the trip. Was very successful  Carol Singing – 14 people attended (12 adults & 2 children) MW reported new people to the village also came along.  Hatton Arms Brass band evening – well attended  Forthcoming events – MW/CSA will look at events for this coming year.  Creamfields – MW circulated notes from the last meeting held on 29th November 2018. MW confirmed a charitable trust is to be set up – criteria and application deadlines to be advised. Figures quoted for projects are 1 x 10K, 1 x 5k, and 10 x 1k. Further details on this when available. |  |
| **C136** | **Youth Matters**  Nil to report |  |
| **C137** | **Chair Matters**  Vision Statement – RD suggested deferring to next meeting. This was agreed. JW suggested that HPC could have a logo RD suggested this go on the next agenda  ST also noted that other PC’s had a standard disclaimer after signature – EM to add | **EM**  **EM** |
| **C138** | **Approval of Parish Council items for Hatton Life/Website inclusion items**   1. Article “how to complain to the council” online– JG 2. Parish Council spend – RD 3. Lending Library - JG | **JG**  **RD**  **JG** |
| **C139** | **Councillor issues or Resident issues previously raised with Councillors directly**  JW reported he had received an issue from his neighbour, which he had discussed with JG and the matter had now been resolved.  Potholes on Warrington Road near to Hatton Hall Farm – now repaired & dip in pavement reported to Council. |  |
| **C140** | **Date and time of next meeting**  18th February 2019 |  |