**Final minutes of Hatton Parish Council held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 18th February 2019 at 7.30pm**

**Present**  **Apologies**

Roger Dickin Brian Axcell Julian Wrigley

Stuart Tranter Judith Godley Kathy Merrett

Margaret Winstanley

Paul Molphy **In attendance**

P Wilkinson PCSO

Robin Brocklehurst

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|  |  | **Action** |
| **C141** | **Welcome/Apologies**    Apologies received as above |  |
| **C142** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  No villagers being present the Chair continued with the agenda |  |
| **C143** | **PCSO Matters**  The PCSO’s report had been circulated to members prior to the meeting. PCSO Wilkinson reported there was nil crime or ASB since the last meeting. With regard to speed enforcement 35 vehicles had been checked on Warrington Road and the highest reported speed had been 28mph. 30 vehicles had also been checked on Hatton Lane (30mph zone) and the highest speed recorded was 34mph.  RD mentioned he had spoken to Rural Watch re fly tipping and reported that the bags were still there. This to be reported to WBC. |  |
| **C144** | **Declarations of interest**  There were no declarations of interest. |  |
| **C145** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted. ST proposed, MW seconded. Chair signed as a true record. |  |
|  | **Actions** **arising from previous minutes**   1. Website Content – ST/MW have arranged to meet on Friday (22nd Feb) to look at website content. Twitter – to raise at next meeting. 2. Gateways – RD confirmed Gateways had been installed but one of the gateways may need re-siting and may incur a cost. The PC agreed to this. RD then presented the new wording on signage from WBC and asked what was the preferred wording. A brief discussion followed and some members said they would also like to see the Crest on the sign. RD to ask enquire where the crest could go. RD also confirmed that a member of the village had made an offer towards the cost of the gateways and this was to be processed. 3. Article re precept. RD to prepare for the next edition of Hatton Life. RD also to prepare an article on Parish Council expenditure 4. Amendment to monthly calendar – EM confirmed amendments had been made 5. Standard disclaimer after signature – EM confirmed this was now in place. 6. PCSO report follow up – Actioned | **ST/MW**  **RD**  **RD** |
| **C147** | **Village Hall Feasibility Group – Report – Robin Brocklebank**  RD welcomed RB to the meeting who gave a brief update to the Council regarding the Village Hall. RD thanked RB and members of the Village Hall Feasibility Group for the work that had been undertaken. RB left the meeting.  A discussion followed on the way forward. The PC passed a resolution that in order to determine whether progressing this investigation is sustainable the council would canvass views from the Village as to whether they wanted a Village Hall. Proposed by RD, seconded by MW – all were in favour. MW to draft a questionnaire to be circulated to the village. | **MW** |
| **C148** | **Pensioners Christmas Party**  Discussion took place on whether there was a pensioners Christmas party or a village Christmas party open to everyone. It was suggested this was deferred pending a decision of the village hall. RD asked the CSA group to look at this and come back with something the village may like. MW to report back at the next meeting | **MW** |
| **C149** | **Clerk Matters**   1. Undertake asset review, items over £250.00 – Action RD 2. Hosting/Domain name registration – put on monthly calendar for 2020 3. Confirm Internal Auditor – it had been noted that for the last 2 years Mrs B Parratt had undertaken to be the Internal Auditor but the PC had been quite remiss in not recognising this. MW to meet with BP to ask her to undertake again | **RD**  **EM**  **MW** |
| **C150** | **Finances including Financial Monthly Report**  EM had circulated the monthly financial statements. The closing balance at the end of December stood at £ 28,125.65. |  |
| **C151** | **Correspondence Report**  EM confirmed all correspondence received had been circulated via email.  ChALC – EM confirmed that bulletins were still being circulated from ChALC and although the PC were no longer members, she would continue to circulate until they ceased.  Parish Council Liaison Meeting – next meeting is Monday 1st April 2019 at 6pm at the Town Hall – MW confirmed she would attend  Update session for Borough Councillors on the Code of Conduct will take place on Wednesday 3rd April 2019. If anyone would like to go confirm with EM | **MW** |
| **C152** | **Technology Matters – Lead ST**  Mobile signal ––ST asked the members of the PC for details of their providers and arranged to test their signal. This is ongoing.  Laptop –ST to looked at laptop and has asked EM to monitor | **ST**  **EM** |
| **C153** | **Environmental Matters – Lead JG**  Fly tipping in Pub Car Park – car park is privately owned and therefore WBC will not remove it.  Untidy car park was a negative point on the Best Kept Village report and therefore if Hatton enter again it needs to be acknowledged that the PC have no jurisdiction over the car park.  Recycling - bags of tins & bottles – will not be emptied if in plastic bags – plastic bags have now been removed.    16th March – Litter Picking –JG asked MW to contact WBC for black bags. JG to do an article  JG also reported that residents of Gosling Close had worked together to get rid of 1000s of roosting starlings | **MW/JG** |
| **C154** | **Planning Matters – Lead JW**  Nothing to report |  |
| **C155** | **Transport/Road Safety – Lead KM**  Progressing |  |
| **C156** | **Community/Social Activities/Village Communications/Creamfields – Lead MW**  MW to arrange CSA meeting next week  Next Creamfields meeting will take place on 21st March  MW reported that the Village Community Facebook page was working well | **MW** |
| **C157** | **Youth Matters**  Nil to report |  |
| **C158** | **Chair Matters**  Vision Statement – RD suggested deferring to *next meeting. This to go as an agenda item* | **EM** |
| **C159** | **Approval of Parish Council items for Hatton Life/Website inclusion items**   1. Overview of Spend 2. Parish Council Precept 3. Update on Gateways 4. Photograph with cheque 5. Litter Picks | **RD**  **RD**  **RD**  **MW**  **JG** |
| **C160** | **Councillor issues or Resident issues previously raised with Councillors directly**  Poppy for Remembrance Day – RD asked should the poppy be left and should the PC buy a new one each year and build up. All agreed it should be left and to buy one each year. |  |
| **C161** | **Date and time of next meeting**  18th March 2019 at 7.30pm |  |