**Final minutes of Hatton Parish Council held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 25th March 2019**

**Present**  **Apologies**

Roger Dickin Judith Godley Brian Axcell

Stuart Tranter Kathy Merrett P Wilkinson, Cheshire Police

Margaret Winstanley Julian Wrigley

Paul Molphy

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|  |  | **Action** |
| **C162** | **Welcome/Apologies** Apologies received as above |  |
| **C163** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**No villagers being present the Chair continued with the agenda |  |
| **C164** | **PCSO Matters**PCSO P Wilkinson was unable to attend the meeting but reported as follows:Crime  NilASB  NilSpeed Enforcement carried out on the 25/02/2019Hatton Lane 10:30-11:30hrs 33 vehicles checked in both directions, highest speed recorded 35mphWarrington Road 11:45-12:45 23 vehicles checked in both directions highest speed 32mph. |  |
| **C165** | **Declarations of interest**There were no declarations of interest. |  |
| **C166** | **Acceptance of minutes**The minutes of the previous meeting were read and accepted MW proposed PM seconded. Chair signed as a true record.  |  |
| **C167** | **Actions** **arising from previous minutes**1. Website content – ST reported only item outstanding was to get FB to automatically update – in hand. Website content had been updated.
2. Gateways – RD reported no response as yet but he will chase
3. Article Re increase in precept & overview of expenditure – RD confirmed article went into Hatton Life and he will prepare article on expenditure for next issue. A discussion took place on the gmail address and it was decided to disable this email address and direct future emails to the clerk.
4. Questionnaire re Village Hall – MW circulated a draft questionnaire – amendments were suggested. Once the questionnaire was finalised and it was decided it should be hand deliver to residents
5. Asset Review – blank form to be forwarded to RD – EM to action
6. Amendments to monthly calendar – EM confirmed these had been made
7. Confirmation of Internal Auditor – MW confirmed Mrs Parratt has been approached and has agreed to do the internal audit again.
8. Black bags for litter pick – JG confirmed littler pick did not go ahead.
 | **RD****RD****EM** |
| **C168** | **Planning Matters**JW confirmed he had received an email from Carl Palmer to say he is proposing to build a House on part of Robin Brocklehurst’s land and was about to make a planning application and would like to attend the next PC meeting to make a presentation re his proposal. The PC were in agreement for him to attend and RD asked JW to invite him to the next meeting. EM to put on the Agenda Draft submission – local plan – JW confirmed the local plan was about to be published and it was anticipated it would be approved by the full council this evening and published tomorrow. The consultation period will not commence until 15th April and would be for a period of 8 weeks. Once the consultation period commences the PC working Group intend to distribute a leaflet to every household in South Warrington in order to assist people in making representations to the Borough Council. JW then went through the main proposals for South Warrington. With regard to finances, there is a crowd funding exercise but it is anticipated more funding would be required. JW recommended everyone read the leaflet when they receive it and he confirmed he would prepare a write up for the Newsletter. | **JW/EM****JW** |
| **C169** | **Vision Statement**Deferred to the next meeting. |  |
| **C170** | **Clerk Matters**1. Effectiveness of internal control & risk assessment reviews & minuted – RD/EM
2. Pay CCA subscription – not yet received
3. Shrub pruning – reminder for JG
 | **RD/EM** |
| **C171** | **Finances including Financial Monthly Report**EM had circulated the monthly financial statements. The closing balance at the end of February stood at £28,007.13JG requested £300 to be transferred over to the number 2 account in respect of lunch club, and two trophies for golf away days. This was proposed by MW & seconded by ST |  |
| **C172** | **Correspondence Report**EM confirmed all correspondence received had been circulated via email. Best Kept Village – forms were passed to KM who also asked for an email version – EM to forward | **EM** |
| **C173** | **Technology Matters – Lead ST**Mobile signal – after assessment ST confirmed there were problems across all Networks – ongoing. |  |
| **C174** | **Environmental Matters – Lead JG**JG confirmed the litter pick was cancelled due to bad weather, however did wish to thank Martin & Richard who had been out the day before the litter pick and collected 24 bags of rubbish which the council have collected.JG also wished to thank Richard for the small tubs of daffodilsJG confirmed she had reported to the council that the “stop/give way” sign as you walk up Daresbury Lane was covered in Ivy and this needed to be removed.Fly tipping at the Pub – environmental health came out as there was a report of rats. However this rubbish has now been removed by David Tate & Richard Roseby. RD to write and thank them.JW reported that the village lawn mowers had temporarily been moved to Barbara Worthing’s garage. A discussion followed re insurance and RD asked JW for her details. | **RD****RD/JW** |
| **C175** | **Transport/Road Safety – Lead KM**KM confirmed the battery & charger was now available for the speed gun and confirmed she was now looking for suitable dates to do the training. KM confirmed who had volunteered for training but one more person was required. MW suggested putting something in the newsletter | **KM** |
| **C176** | **Community/Social Activities/Village Communications/Creamfields – Lead MW**6th July – Hatton Fun Day31st October – Halloween2nd December Event for Christmas for the village – Christmas quiz, hot pot supper9th December Carol Singing (pub will try to get the band)Other suggestionsVisit along the ship canal on the boatTrain trip to LlandudnoTrip to Chester (but may alter the time)Village communications – nothing to reportCreamfields – Meeting due to take place on 21s was cancelled. The next meeting will be 10th July.  |  |
| **C177** | **Youth Representative recruitment**Nil to report |  |

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| **C178** | **Chair Matters**Nothing to report.RD reminded everyone that they would be invited to the AGM in May and would be electing officers for the next year. The meeting would commence at 7pm. |  |
| **C179** | **Approval of Parish Council items for Hatton Life/Website inclusion items**1. Planning – JW
2. Hatton happenings – MW
3. Expenditure – breakdown - RD
 | **JW****MW****RD** |
| **C180** | **Councillor issues or Resident issues previously raised with Councillors directly**None |  |
| **C181** | **Date and time of next meeting**15th April 2019 at 7.30pm |  |