**AGENDA**

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| **C182** | Welcome/Apologies |
| **C183** | Open Forum for Villagers to speak to Councillors with concerns/suggestions etc. |
| **C184** | PCSO Matters |
| **C185** | Declarations of Interest |
| **C186** | Acceptance of Minutes |
| **C187** | Presentation – Carl Palmer |
| **C188** | Actions arising from previous minutes1. Website content – update – ST/MW
2. Gateways – update - RD
3. Questionnaire re Village Hall amendment/circulation – MW
4. Effectiveness of internal control & risk assessment reviews & minuted – RD/EM
5. Thank you letter to David Tate & Richard Roseby – RD
6. Insurance details re housing of lawn mowers – JW/RD
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| **C189** | Vision Statement & Logo – RD  |
| **C190** | Clerk Matters Monthly Calendar* Review Creamfields Annual Payment
* Review HPC Standing Orders & Financial Regulations
* Prepare
	+ All Transactions or expenditure over £100 (exc VAT)
	+ Prepare End of Year Accounts
	+ Prepare Annual Governance Statement
	+ Identify Internal Auditor & arrange for Audit to take place in May
	+ Review Roles & Responsibilities of Councillors
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| **C191** | Finances, including Financial Monthly Report |
| **C192** | Correspondence Report  |
| **C193** | Technology Matters – Lead ST |
| **C194** | Environment Matters – Lead JG |
| **C195** | Planning Matters - Lead JW |
| **C196** | Transport/Road Safety - Lead KM |
| **C197** | Community/Social Activities/Village Communications /Creamfields - Lead MW |
| **C198** | Youth Representative recruitment. |
| **C199** | Chair Matters  |
| **C200** | Approval of Parish Council items for Hatton Life/Website inclusion items |
| **C201** | Councillor issues or Resident issues previously raised with Councillors directly |
| **C202** | Date and time of next meeting – 20th May 2019 – AGM at 7pm followed by PC Meeting at 7.30pm |