**AGENDA**

|  |  |
| --- | --- |
| **C203** | Welcome/Apologies |
| **C204** | Open Forum for Villagers to speak to Councillors with concerns/suggestions etc. |
| **C205** | PCSO Matters |
| **C206** | Declarations of Interest |
| **C207** | Acceptance of Minutes |
| **C208** | Review of HPC assets |
| **C209** | Purchase/hire request for film equipment from Walton Parish Council |
| **C210** | Actions arising from previous minutes   1. Website content –integration of Facebook with website. MW/ST 2. Position of Gateways – JW 3. Questionnaire – database - MW 4. Insurance details re housing of lawn mowers -JW/RD 5. EE mobile signal – JG to contact EE 6. Winner of colouring competition – MW 7. Tidying of bus shelter noticeboard -JG 8. Tidying of main notice board and re-varnishing - ST |
| **C211** | Vision Statement & Logo – RD |
| **C212** | Clerk Matters  Monthly Calendar   * + Approve the Annual Financial Return   + Complete Annual Governance Statement   + Adopt HPC Standing Orders & Financial Regulations   + Prepare required documentation for PK Littlejohn (external auditors)   + Identify Charity donation from Fun Day proceeds |
| **C213** | Finances, including Financial Monthly Report |
| **C214** | Correspondence Report |
| **C215** | Technology Matters – Lead ST |
| **C216** | Environment Matters – Lead JG |
| **C217** | Planning Matters - Lead JW |
| **C218** | Transport/Road Safety - Lead KM |
| **C219** | Community/Social Activities/Village Communications /Creamfields - Lead MW |
| **C220** | Youth Representative recruitment. |

|  |  |
| --- | --- |
| **C221** | Chair Matters |
| **C222** | Approval of Parish Council items for Hatton Life/Website inclusion items |
| **C223** | Councillor issues or Resident issues previously raised with Councillors directly |
| **C224** | Date and time of next meeting – 17th June 2019 at 7.30pm |