**AGENDA**

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| **C203** | Welcome/Apologies |
| **C204** | Open Forum for Villagers to speak to Councillors with concerns/suggestions etc. |
| **C205** | PCSO Matters |
| **C206** | Declarations of Interest |
| **C207** | Acceptance of Minutes |
| **C208** | Review of HPC assets |
| **C209** | Purchase/hire request for film equipment from Walton Parish Council |
| **C210** | Actions arising from previous minutes1. Website content –integration of Facebook with website. MW/ST
2. Position of Gateways – JW
3. Questionnaire – database - MW
4. Insurance details re housing of lawn mowers -JW/RD
5. EE mobile signal – JG to contact EE
6. Winner of colouring competition – MW
7. Tidying of bus shelter noticeboard -JG
8. Tidying of main notice board and re-varnishing - ST
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| **C211** | Vision Statement & Logo – RD  |
| **C212** | Clerk Matters Monthly Calendar* + Approve the Annual Financial Return
	+ Complete Annual Governance Statement
	+ Adopt HPC Standing Orders & Financial Regulations
	+ Prepare required documentation for PK Littlejohn (external auditors)
	+ Identify Charity donation from Fun Day proceeds
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| **C213** | Finances, including Financial Monthly Report |
| **C214** | Correspondence Report  |
| **C215** | Technology Matters – Lead ST |
| **C216** | Environment Matters – Lead JG |
| **C217** | Planning Matters - Lead JW |
| **C218** | Transport/Road Safety - Lead KM |
| **C219** | Community/Social Activities/Village Communications /Creamfields - Lead MW |
| **C220** | Youth Representative recruitment. |

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| **C221** | Chair Matters  |
| **C222** | Approval of Parish Council items for Hatton Life/Website inclusion items |
| **C223** | Councillor issues or Resident issues previously raised with Councillors directly |
| **C224** | Date and time of next meeting – 17th June 2019 at 7.30pm |