**Final minutes of Hatton Parish Council meeting held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 11th November 2019**

**Present**  **Apologies**

Roger Dickin Brian Axcell

Paul Molphy Stuart Tranter

Judith Godley PCSO P Wilkinson

Julian Wrigley

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|  |  | **Action** |
| **D083** | **Welcome/Apologies**    Apologies as above |  |
| **D084** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  No villagers being present the Chair continued with the agenda |  |
| **D085** | **PCSO Matters**  PCSO Wilkinson was unable to attend the meeting but forwarded his report which was circulated prior to the meeting. Members thanks PCSO Wilkinson for his report. |  |
| **D086** | **Declarations of interest**  There were no declarations of interest.  *As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **DO87** | **Planning Proposal – Emery Planning Partnership Ltd**  Emery Planning gave a brief presentation on a proposed New House Farm Development. The plan was to develop 31 two-story cottages together with a public open space perhaps for a children’s play area. Brief discussions followed. JW said it was likely there would be an open meeting with the village, a suggestion was put forward for a village hall to be sited on the public open space and members of the PC said they would discuss the plan and give their feedback.  It was agreed that RD would send a copy of the village plan to Alison Freeman  Alison Freeman agreed to forward a pack to the PC and set up an open meeting  RD thanked them for presenting the plan to the PC.  A brief discussion followed and it was decided PC members get together at a separate meeting, to be arranged fairly quickly, to discuss the proposal. | **RD**  **AF** |

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| **D088** | **Phil Young**  Phil had expressed an interest in joining the PC and gave a brief resume of what he could offer and why he would like to join the council. RD asked members if they would like to co-opt Phil on to the Parish Council and all agreed.  RD then confirmed when the next meeting of the PC would be and asked the Clerk to send out a Declaration of acceptance of office | **EMO** |
| **D089** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted JG proposed PM seconded. Chair to sign as a true record at our next meeting. |  |
| **D090** | **Matters Arising from the Previous Minutes**   1. Re-varnish of noticeboard – ST has contacted Richard Roseby for advice. 2. M56/J10 Container Storage –– JW/PM felt there was a need to take further steps and would work with them and report back at the next meeting 3. Attendance at PC meeting by previous applicant – previous applicant not reapplying 4. Recharging invoice for SWP Local Plan – EMO presented details on agreement and what had been paid so far 5. All Saints Daresbury re war memorial – EM0 read out response letter from Sue Lancaster 6. Response letter to resident re recent ASBO incident – RD read out response letter 7. Letter to landowner re footpath at the end of Goose Lane – responsibility is that of WBC and they should be contacted re this. No action for the PC at this time. 8. Youth Representative on social media advert – PM confirmed he had done the advert but no response as yet | **JW/PM** |
| **D091** | **Roles & Responsibilities**  Deferred to next meeting |  |
| **D092** | **Vision Statement & Logo**  It was agreed to take this off future agenda’s | **EMO** |
| **D093** | **Clerk Matters**  **Response to Councillor Vacancy advertisement** – RD confirmed a member had now been co-opted on to the Council as per minute D088  **Monthly Action Calendar**  ***Agree Precept increase*** – a brief discussion followed and it was agreed the precept should be increased by 2%. EMO to inform WBC  ***Monthly Action Calendar*** – EMO confirmed that the calendar would be reviewed and updated to reflect deadline dates on some items. | **EMO**  **EMO** |
| **D094** | **Finances including Financial Monthly Report**   1. The financial report as at the end of September was £33,320.55. 2. Golf Society – JG reported that Phil Young paid the deposits for all courses to be played prior to the start of the season. This has worked well over two years as Phil is reimbursed at each event. However, this year significant rain meant that we were unable to play at Haydock after three attempts, and the deposit was lost.   JG proposed that Phil is reimbursed from the No 2 account when he has paid the deposits for the 2020 season, and that this account is then paid back the deposit cost following each event. JG also proposed that the PC underwrite any future loses up to £100. This likelihood is remote. All proposals were agreed. It was further suggested that he be issued with a Voucher for the Hatton Arms – this was agreed |  |
| **D095** | **Correspondence Report**  Clerk confirmed correspondence received had been circulated via email. |  |
| **D096** | **Technology Matters – Lead ST**  Nothing to report |  |
| **D097** | **Environmental Matters – Lead JG**  JG reported that it was too late to buy wall flowers as all stocks had gone. JG also reported that there were a number of tubs that were not yet ready to be cleared.  Blocked grids on the bends and Goose Lane – JG has reported |  |
| **D098** | **Planning Matters – Lead JW**  Nothing to report |  |
| **D099** | **Transport/Road Safety – Lead KM**  Nothing to report. RD did confirm signs have not yet been done and would be following up with Jamie Fisher | **RD** |
| **D100** | **Community/Social Activities/Village Communications/Creamfields – Lead MW**    ***Village Communications*** – Hatton Hoofers are up and running  ***Creamfields*** – MW had sent an email to the Working Group to say she was stepping back. RD confirmed he also followed up with an email suggesting that another Parish Council pick up the liaison with Creamfields as Hatton had done it for a number of years. There is a meeting on 3rd or 4th December – RD to follow up for someone to take forward. | **RD** |
| **D101** | **Youth Representative recruitment**    This item to be removed from future agenda’s | **EMO** |
| **D102** | **Chair Matters**  Nothing to report |  |
| **D103** | **Approval of Parish Council items for Hatton Life/Website inclusion items**  Remembrance Article |  |
| **D104** | **Councillor issues or Resident issues previously raised with Councillors directly**  None |  |
| **D105** | **Date and time of next meeting -** 13th January 2019 |  |