**Final minutes of Hatton Parish Council meeting held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 14th October 2019**

**Present**

Roger Dickin

Paul Molphy

Margaret Winstanley

Judith Godley

Stuart Tranter

Julian Wrigley

Brian Axcell

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|  |  | **Action** |
| **D063** | **Welcome/Apologies** There were no apologies |  |
| **D064** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**No villagers being present the Chair continued with the agenda |  |
| **D065** | **PCSO Matters**PCSO Wilkinson was unable to attend the meeting but forwarded his report which was circulated prior to the meeting |  |
| **D066** | **Declarations of interest**There were no declarations of interest.*As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **D067** | **Acceptance of minutes**The minutes of the previous meeting were read and accepted PM proposed ST seconded. Chair to sign as a true record at our next meeting.  |  |
| **D068** | **Matters Arising from the Previous Minutes**1. Re-varnish of noticeboard – ST felt it may need a repaint rather than just re-varnish and suggested he contacted Richard Roseby for advice.
2. Planning consents for improvement at Factory Cottages – JW reported they had planning consent for the work undertaken. JW proposed no further action.
3. M56/J10 Container Storage – a brief discussion took place – JW suggested that he and PM investigate further and report back at next meeting.
4. Details of all 3 Borough Councillors to be uploaded on to website – ST confirmed this had been actioned.
 | **ST****JW/PM** |
| **D069** | **Vision Statement and Logo**Item deferred by the Chair until we had a full attendance so all may share their thoughts.  |  |
| **DO70** | **Clerk Matters****Response to Councillor Vacancy advertisement** – EM confirmed no responses had yet been received – closing date was 28th October 2019. RD confirmed a previous applicant had confirmed she was still interested. RD confirmed he would email her to see if she would like to attend the next meeting.**Monthly Action Calendar**Agree the purchase of 2 wreaths for Remembrance Sunday – discussion took place on whether to purchase 2 wreaths or one wreath and one poppy ornament. RD to confirm. It was also agreed that JW would represent the PC at Daresbury & RD at Hatton.Pay annual insurance – cheque agreed and sentCharity donation from carol singing proceeds – MW confirmed that the CSA had nominated the charity Jump – this was agreed by the PC | **RD****RD/EM****EM** |
| **D071** | **Finances including Financial Monthly Report**1. The financial report as at the end of September was £33,957.10.
2. Recharging invoice for SWP Local Plan -Recheck recharging again – paid £144.30 in total
3. Social Activities budget for Q4 2019

Fun day £505.00 – cheque for £250.00 JG proposed the charity Papyrus and agreed to write a cheque from the number 2 accountMW confirmed that at a recent CSA meeting the following were discussed1. Halloween.. small budget for donuts /Strawberries and other games etc.. Max £20.2. Dec 2nd... Quiz Night. Prize of £25 for first prize. 3. Chester trip on 14th Dec... 29 seater coach... £330 quote. 4. Discussions around the best way to manage requests for finances for CSA.. Annual budget was suggested.  | **EM** |
| **D072** | **Correspondence Report**Clerk confirmed correspondence received had been circulated via email. All Saints Daresbury re war memorial – PM suggested a fund raiser through Hatton Life and the PC would match what was raised. This was agreed. EM to inform.Warrington Way Ultra - Saturday 9th November details sent to PC members for information.RD read out a letter of thanks from a resident regarding their help with a recent ASBO matter. RD to respond thanking the resident for her kind words and confirming support was always available from the PC | **EM****RD** |
| **D073** | **Technology Matters – Lead ST**ST confirmed website software and contents had now been updated. |  |
| **D074** | **Environmental Matters – Lead JG**JG reported the following* Shrubs had been pruned and verges cut back prior to Creamfields
* Litter picking was cleared more quickly than in previous years from Creamfields
* JG has taken photos of all the grids that are full on Goose Lane and on the bends with a view to these being sorted
* Will be doing winter planning soon in certain tubs and confirmed tubs on the “triangle” are ready to be taken out.

JW reported that the footpath at the end of Goose Lane had become hazardous with contractors and remains from the hedge which had been cut and left on the path. JW suggested a letter was sent to the landowner. | **RD/EM** |
| **D075** | **Planning Matters – Lead JW**JW confirmed Mr palmer was successful in his bid for planning permission to build his house and has started work on same. |  |
| **D076** | **Transport/Road Safety – Lead KM**RD confirmed that KM would continue as Community Speed Watch Organiser. |  |
| **D077** | **Community/Social Activities/Village Communications/Creamfields – Lead MW** MW gave a brief handover as follows1. ***Creamfields***Liaise with Creamfields to arrange meetings.. One prior to event, one after event and a site visit. Next meeting is 3rd December at Daresbury village hall 6pm. ALL PC'S, police, charity, Borough Councillors attend.  Feedback from this year's event to be given. Also attend as observer the Emergency Planning Event prior to event. First time invited last year.   Discussions taken place at end of last event with resident manager to bring together a smaller group of those most effected ie Hatton, Daresbury, Walton and Moore - NOT Barbra from Walton - Denise instead.
2. ***Communications***Act as liaison between Hatton Life..(Kathy).. urban  (Dan Roberts) and Hatton Hoofers... Martin Dean, Kathy Merrett, Kathryn Murphy, Judith Godley and me (resigning). Hatton Life Facebook administrator. Now has 116 adult members from the village. Will continue posting things of interest for Villagers and  on behalf of villagers. Cannot handover as will be back to when Liz Wareing /Lee Parkin were on former site and had to create new one.

3. ***Meetings / Events**** Go to pc/police meeting with police crime commissioner every quarter. Helps to network as the officers who are in charge of Phil, traffic etc are also there. Get to meet other councillors and ideas/partnerships can be formed. Generally held at Police Station in Central Warrington near Old courts. 6pm at night.
* Remembrance Sunday Service at Daresbury Church to represent Hatton Village in procession and laying of wreath at cenotaph. Lots of villagers go.
* Best Kept Village.. 4th November. Need PC member to go really.

*4****.CSA***Will continue until Xmas at least and probably in a limited capacity after that. Be a bit more selective ie.. not Halloween etcRD thanked MW on behalf of HPC for everything she had done over the years for the PC. |  |
| **D078** | **Youth Representative recruitment**PM suggested this could be advertised as a social media role. This was agreed. PM to create advert | **PM** |
| **D079** | **Chair Matters**RD reported briefly on the informal meeting regarding the recent ASBO incident. The PC have been approached for a contribution in the region of £200 towards the cost of CCTV. MW proposed and all agreed. |  |
| **D080** | **Approval of Parish Council items for Hatton Life/Website inclusion items**Quiz NightChester TripCarol SingingRemembrance SundayPC VacancyYouth Rep |  |
| **D081** | **Councillor issues or Resident issues previously raised with Councillors directly**None |  |
| **D082** | **Date and time of next meeting**11th NovemberDecember NO MEETING |  |