**Draft minutes of Hatton Parish Council meeting held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 20th January 2020**

**Present**  **Apologies**

Roger Dickin Julian Wrigley PCSO P Wilkinson

Paul Molphy Stuart Tranter

Judith Godley Brian Axcell **In attendance**

Phil Young Robin Brocklehurst

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|  |  | **Action** |
| **D106** | **Welcome/Apologies**    Apologies as above |  |
| **D107** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  No villagers being present the Chair continued with the agenda |  |
| **D108** | **Expression of interest to join PC**  RD welcomed Robin Brocklehurst to the meeting. RB gave a brief explanation of why he wanted to join the Parish Council and briefly outlined his experience. RD thanked RB for attending. RB left the meeting at 8pm. A brief discussion followed and PC members unanimously agreed that RB should join the PC. RD to confirm with RB & EMO to forward Declaration form | **RD/EMO** |
| **D109** | **PCSO Matters**  PCSO Wilkinson was unable to attend the meeting but forwarded his report which was circulated prior to the meeting. His report stated that there was only one crime reported to the Police which was damage to Road sign on Warrington Road on 29/11/2019 opposite Hatton Hall Farm. Speed enforcement has been carried out on 4 separate occasions on Hatton Lane, with 65 activations the highest speed recorded was 45mph. |  |
| **D110** | **Declarations of interest**  There were no declarations of interest.  *As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **D111** | **Proposed Residential Development – Residents Feedback/Parish Council Response**  JW reported that the Parish Council had now been consulted on the Planning Application by WBC.  He confirmed that the residents meetings were well attended but the number of questionnaires returned so far was disappointing. He said that there were two significant issues, the majority of people were against the idea of a play area particularly the access to it. Secondly most people wanted the Parish Council to oppose the development and thought it was too large and even those in favour thought it should be smaller.JW has spoken to John Groves who was of the same opinion. There was an argument that replacement of the farm buildings would have an impact on the overall appearance of the area. JW suggested a quick separate meeting to discuss further. This was agreed by all |  |

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| **D112** | **South Warrington Local Plan Funding Proposal**  JW reported that it had been decided to amend the original local plan funding proposal which resulted in a further cost of £127.50 towards the plan. Discussion took place on whether the HPC would should agree the additional costs. All felt the residents would want the PC to support this and it was proposed by ST that the additional cost was paid. This was seconded by PM | **EMO** |
| **D113** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted JG proposed PM seconded. Chair to sign as a true record at our next meeting. |  |
| **D114** | **Matters Arising from the Previous Minutes**   1. Copy of village plan to be sent to Alison Freeman, Emery Planning Partnership – RD confirmed plan was not sent – no further action 2. Declaration of acceptance to Phil Young – sent and returned, no further action 3. M56/J10 Container Storage –– it was reported that the owners say they have planning permission – action if there is a complaint PC will take directly to WBC – PM to prepare draft letter for RD to sign. 4. Precept confirmed to WBC – no further action 5. Monthly calendar review and update – EMO had updated and circulated 6. Gateway signs – follow up with Jamie Fisher – nothing further to report. RD to monitor and chase 7. Creamfields representative – RD attended Cream debrief but confirmed that the person who will take up the role at Cream would act as co-ordinator for the meetings and invite relevant local councils and interested parties. | **PM/RD**  **RD** |
| **D115** | **Roles & Responsibilities**  Deferred to next meeting |  |
| **D116** | **Clerk Matters**  **Monthly Action Calendar**  **Confirm with WBC the level of precept increase** – EMO confirmed this had been done |  |
| **D117** | **Finances including Financial Monthly Report**   1. The financial report as at the end of December was £32,430.65 2. No 2 Account – JG asked if the PC wished to continue with the number 2 account. A brief discussion followed and it was felt the number 2 account was still needed. With this in mind, JG said that an additional signatory would be required to replace M. Winstanley. PY said he was happy to pick this up. EMO to get relevant papers for completion. 3. Hatton PC donation to war memorial to match money raised from carol singing - £192.50 – EMO to arrange for a cheque to be sent | **EMO**  **EMO** |
| **D118** | **Correspondence Report**  Clerk confirmed correspondence received had been circulated via email. |  |
| **D119** | **Technology Matters – Lead ST**  ST reported that the website had been updated and details on FB. ST also confirmed the domain renewal was due.  A brief discussion followed and it was suggested that the “news” on the home page was removed and that the Parish Councillors records were updated following recent changes.. ST to check. | **ST** |
| **D120** | **Environmental Matters – Lead JG**  JG was disappointed with the wallflowers in the tubs and confirmed that refurbishment of the noticeboard doors was being undertaken. JW confirmed Crown Decorations had asked what the undercoat and varnish was for and donated the undercoat. JW suggested sending a thank you card. JW to forward email to RD  Defibrillator - The village defibrillator, situated in the phone box, was recently out of action. The reason for this was that the shock pads needed replacing. JG, who acts as guardian for the defibrillator, contacted our managed service provider, the Community Heartbeat Trust and reported the issue via Webnos. New shock pads were ordered at a cost of £104.40 (inc.VAT), and the defibrillator is now back in situ and fully operational. The NW Ambulance Service was kept informed throughout the process, and we are back as ‘active’ on their network. | **JW/RD** |
| **D121** | **Planning Matters – Lead JW**  Nothing to report |  |
| **D122** | **Transport/Road Safety – Lead KM**  JW reported an issue had been raised by a resident on Goose Lane regarding congestion with vehicles and parking on double yellow lines at the side of the pub. BAX said this should be reported to WBC. RD suggested an article in Hatton Life asking residents who are concerned with parking issues to take a photo and report to WBC. ST to do article  Potholes – 6 new potholes have been sighted. JG said report to WBC – PY to action  Untidy shrubs on the verge – it was reported that the beds are obscuring views for some residents. PY reported a resident had offered to take up the beds and take away at no cost apart from seeds and asked for people’s thoughts. PY suggested looking at solutions for the next meeting | **ST**  **PY**  **ALL** |
| **D123** | **Community/Social Activities/Village Communications/Creamfields – Lead MW**    Nothing to report |  |
| **D124** | **Chair Matters**  Roles & responsibilities to be deferred until next full meeting.  RD said that at the May AGM he will have been the Chair for 2 years and it had been agreed that this would only be for 2 years, therefore the PC need to look at succession planning. At the May AGM RD confirmed he would be resigning from the Parish Council as well as the Chair. He confirmed he was advising the Council of this now, so that they may proactively assess options and plan the way forward from May 2020. JG also confirmed that she would not be part of the Parish Council after May. In addition, there would be “all out” elections in May. PY suggested holding any change of signatories until after May. |  |
| **D125** | **Approval of Parish Council items for Hatton Life/Website inclusion items**  Double yellow lines - ST  Resident lunches - RD  Planning Presentation website – JW/PM  Donation to war memorial – PM to check with MW  Defibrillator in action - JG |  |
| **D126** | **Councillor issues or Resident issues previously raised with Councillors directly**  None |  |
| **D127** | **Date and time of next meeting –** 10th February 2020 |  |