**Final minutes of Hatton Parish Council meeting held at The Lewis Carroll Centre, Daresbury Lane, Daresbury on Monday 9th March 2020**

**Present**  **Apologies**

Paul Molphy (in the chair) Julian Wrigley

Robin Brocklehurst Roger Dickin

Judith Godley PCSO P Wilkinson

Phil Young Brian Axcell

Stuart Tranter

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|  |  | **Action** |
| **D147** | **Welcome/Apologies** Apologies as above |  |
| **D148** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**No villagers being present the Chair continued with the agenda |  |
| **D149** | **PCSO Matters**PCSO Wilkinson sent his apologies but emailed the following reportCrime 01/03/2020 1 x theft of house and car keys left in front door on Hatton Lane, house key found nearby, no other details.Anti- Social behaviour - NilSpeed enforcement; Hatton Lane 2 x month 10 activations Highest speed 44mph. Warrington Road no activations |  |
| **D150** | **Declarations of interest**There were no declarations of interest.*As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **D151** | **Acceptance of minutes**The minutes of the previous meeting were read and accepted ST proposed PY seconded. Minutes were signed as a true record |  |
| **D152** | 1. Website – Events tab to be updated - ST reported this was ongoing
2. Note for annual calendar to update website every 6 months – EMO confirmed this had been actioned
3. Potholes – monitor & report back at April meeting -it was also noted Warrington Road needed some work – PY to contact WBC to see if they can do at the same time.
4. Councillor roles – short & long-term view – PM reported that he had put himself forward to take over the role of the Chair in May and asked in the short-term would PY be happy lead on Transport & Road Safety and RB lead on Community/Social Activities/Village Communications until May. This was agreed
5. Undertake asset review – RD/RB – to be actioned
6. Laptop security renewal – ST confirmed he had sourced a good deal but wanted to test on laptop first and would then report back. This was proposed by RB & seconded by JG
7. Domain & web hosting payments - Update annual calendar- ST/EMO - actioned
8. Councillor email accounts on Hatton PC Cheshire domain – ST to check further & report back at next meeting
 | **PY****RD/RB****ST****ST** |
| **D153** | **Clerk Matters****Monthly Action Calendar**1. Effectiveness of internal control and risk assessment reviewed and Minuted – to be deferred to next meeting
2. Pay CCA subscription – EMO confirmed request for payment had not yet been received
3. Shrub Pruning – on hold at the moment
 | **EMO** |
| **D154** | **Finances including Financial Monthly Report**1. The financial report as at the end of February was £31,125.22
2. Cheque for Hosting/Domain registration was raised. Proposed RB seconded JG
3. EMO reported that MW had requested a budget of £200 to be made accessible for CSA activities. This was proposed by PY, seconded by RB
 | **EMO** |
| **D155** | **Correspondence Report**Clerk confirmed correspondence received had been circulated via email.  |  |
| **D156** | **Technology Matters – Lead ST**ST reported the hosting required a number of updates and he was currently working through them. | **ST** |
| **D157** | **Environmental Matters – Lead JG** JG confirmed work on the noticeboard was complete and RR had done a superb job.Nothing further to report  |  |
| **D158** | **Planning Matters – Lead JW**Nil to report |  |
| **D159** | **Transport/Road Safety – Lead** Nothing to report |  |

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|  |  | **Action** |
| **D160** | **Community/Social Activities/Village Communications/Creamfields – Lead**  MW emailed details from the CSA meeting held on Monday 2nd March. The group have decided to organise a Hatton VE Day Celebration Day on Friday 8 May instead of the usual Fun Day in July. Other events being considered are:1. a summer picnic
2. Blackpool Lights and Fish and chip supper trip in October.
3. Traditional Chester trip
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| **D161** | **Chair Matters**1. Gateway Signs – nothing further to report – RD still chasing
2. Boundary Review – deferred to next meeting
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| **D162** | **Approval of Parish Council items for Hatton Life/Website inclusion items**ST felt there was some confusion around articles that are uploaded on to Hatton Life and items for Facebook. It was suggested the agenda item should be amended to read items for Website or Social Media. This was agreed by all. | **EMO** |
| **D163** | **Councillor issues or Resident issues previously raised with Councillors directly**RB reported there were quite a lot of rats in a resident’s garden. Environmental Health have been contacted but unfortunately cannot gain access to the property. RB said this was being monitored and he would report back at the next meeting.PY said it had been suggested that the shrub beds are dug up and redesigned. A brief discussion followed and it was agreed all three beds should be redesigned. PY to bring back cost for this work to the next meeting.Creamfields – PM confirmed he was happy to take on this role. This was agreed by all. | **RB****PY** |
| **D164** | **Date and time of next meeting –** 20th April 2020 (meeting date changed due to Easter Break)Meeting finished at 8.22pm |  |