**Final minutes of Hatton Parish Council meeting held virtually on Monday 9th November 2020**

**Present**  **Apologies**

Paul Molphy (in the chair) Robin Brocklehurst Phil Young

Stuart Tranter Jayne Power

Julian Wrigley Fiona Burton Brian Axcell

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|  |  | **Action** |
| **E076** | **Welcome/Apologies**    Apologies received from the Phil Young who was unwell. |  |
| **E077** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  No villagers being present the Chair continued with the agenda |  |
| **E078** | **PCSO Matters**  PCSO Wilkinson sent his apologies but emailed the following report   * Speed Enforcement 5 on Hatton Lane during October, highest speed 41mph |  |
| **E079** | **Declarations of interest**  There were no declarations of interest.  *As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **E080** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted FB proposed JW seconded. The PC thanked RB for doing the notes. Minutes to be signed as a true record |  |

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|  |  | **Action** |
| **E081** | **Actions arising from previous minutes**   1. Councillor Email accounts to be sent to new members – ST had actioned & asked if everyone had tested their new email. Not everyone had, ST to forward instructions again and send a test email. Once everyone was using their new email details could be loaded on to website 2. Goose Lane footpath Stile Repair – Actioned 3. Triangle on the common –area replaced with tarmac – PY to log formal request with WBC – RB said he would look at this in PY’s absence 4. Information to go on noticeboard – Actioned 5. Feasibility for electric charging point – ST confirmed he had contacted 2 providers and was awaiting their response. RB had discussed with pub owners and had sent on further information to them – RB confirmed he would email everyone when further details were to hand. 6. Knotweed situation – BAX confirmed he had emailed Kevin McCready, WBC, who had asked for further information – no response as yet but BAX will forward any information received 7. Bank situation – EMO confirmed mandates had been amended and the PC were now in a position to write cheques again. 8. Lack of Footpath on part of Hatton Lane. PM agreed to raise with Jamie Fisher, WBC 9. Remedial work to surface of ginnel – JW confirmed various suggestions had been discussed on how to repair the surface. The cost of the work would be in the region of £500 and JW confirmed he would get a further quote in line with the PC standing Orders. JW to speak to PY when he is back and take forward - ongoing 10. Conservation area/village green/orchard – ongoing - carry forward to next meeting 11. Large Village Event post COVID-19 – carry forward to next meeting 12. Standing Stone – JW reported that the inscription would have to be done before the stone is erected. A brief discussion followed and it was agreed to revisit at a future date 13. Pay annual insurance - Actioned 14. Planter on corner of Goose Lane – Actioned 15. Traffic signs obscured by trees/hedges on corner of Goose Lane – Actioned 16. Stained Glass Window – RB reported work had started and work would be finished by end of November. RB asked should there be a small unveiling ceremony with distancing – this was agreed. RB to take forward 17. Village Boundary – RB had circulated to PC members and it was agreed to forward to Jamie Fisher to ask for his thoughts on the most appropriate place to put the signs 18. CCTV cameras – ST reported there are no legal issues if the camera is pointing to a public road and signage is not required. PM had sent guidance on this to ST and it was agreed to circulate to all members. RB to report back | **ST**  **ALL**  **RB**  **ST/RB**  **BAX**  **PM**  **JW/PY**  **JW/RB**  **RB**  **RB**  **PM/RB** |

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| **E081** | **Plan – the way forward for the next 18 months - ideas from all councillors for projects and initiatives for coming year**  Chair asked for ideas? These ideas to be carried forward in Agenda for each month until completed.  PM asked if anyone had anything further to add. JW said that the majority of items had already been covered in matters arising.  One further suggestion was a black and white sign showing directions to other villages. It was agreed PM would get more information. | **PM** |
| **E082** | **Clerk Matters**  Clerk Matters   1. Annual Governance Statement & Accounting Statements – EMO confirmed this had been finalised and signed off by the Chair, Internal Auditor and RFO and asked for approval from the Parish Council before being submitted to the Auditors. Approval was agreed by all members.   Monthly Action Calendar   1. Charity donation from fun day proceeds – defer until further notice 2. Budget Balance Report – EMO to forward a copy to all members 3. Agree precept – it was agreed to raise the precept by 2% | **EMO** |
| **E083** | **Finances including Financial Monthly Report**   1. Financial Monthly Report – EMO confirmed the balance at the end of October was £32,038.46 2. New signatories for bank accounts– EMO to forward online forms to all members who are not currently a signatory – members then to submit to the bank online 3. Online Banking – EMO confirmed she had submitted an online banking application for herself & PM – waiting confirmation from the bank that this has been set up 4. Standing Orders/Financial Regulations – EMO to send up-to-date documents to ST to upload on to website | **EMO**  **FB/JP**  **JW/RB**  **ST/EMO** |
|  |  | **Action** |
| **E084** | **Correspondence Report -** **items previously circulated via email**   1. Video footage required for RLWC 2021 – EMO to suggest contacting Historical Societies 2. Northwest Ambulance Service - How To Save A Life – JW proposed a donation of £50, RB seconded. 3. Shrub Beds – these were due to be “de-shrubbed”. RB asked for agreement to have this work carried out and then the area grassed over. This was proposed by JW and seconded by PM 4. Issue with 'blue bin' skip, recycling centre -RB suggested it was removed. This was agreed by all PC members 5. Benches on the Common – RB reported to have lettering carved on the benches was quite expensive and offered an alternative suggestion which was to concrete the benches during installation into the ground and secure them with “U” bolts also set into the concrete. An inscribed brass plaque could then be attached to the benches. The PC thought this was a good idea – RB to progress and report back | **EMO**  **RB**  **RB**  **RB** |
| **E085** | **Technology Matters – Lead ST**   1. Mobile signal update – ST reported he had contacted Shared Rural Networks and was waiting for a response. ST to report back once received   ST also reported there were problems with stability and performance on the website. ST to take up with provider and will report back.  JP reported there were broadband problems on Gosling/Goose Lane. BT had attended and reported that a broken cover on an access grid was causing the problem. RB confirmed it had been damaged by workmen who had been working on a nearby house. Water is entering the chamber because it is damaged which then affects the Broadband. RB said he would speak to Mr Palmer. | **ST**  **RB** |
| **E086** | **Environmental Matters – Lead PY**  Nothing further to report |  |
| **E087** | **Planning Matters – Lead JW**  JW reported that SW Local Plan Group had had a success and confirmed the Stobart application had been turned down by the Secretary of State.  New plan for a changing world – JW will report on progress  New House Farm Development – JW reported that John Groves had responded and said he would circulate to all. The application would be put before the Development Management Committee on Wednesday. The Committee meeting can be watched live on line and JW will circulate the link  Hazeldine Cottage – ST reported they has applied for planning permission retrospectively. JW/RB to discuss and report back | **JW**  **JW/RB** |

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|  |  | | **Action** |
| **E088** | **Transport/Road Safety – Lead PY**  Nil to report | |  |
| **E089** | **Community/Social Activities/Village Communications/Creamfields – Lead RB**    Nil to report apart from the main event when COVID-19 ends. Discussion took place on planned online carol singing. RB to discuss with MW and circulate information as necessary | | **RB** |
| **E090** | **Chair Matters**   1. PM reported JG had mentioned there were missing agenda/minutes on website – ST to check for missing items and upload. 2. A request had been made for the Agenda to be displayed in the noticeboard. This was not always possible due to last minute items for the agenda. EMO suggested a generic agenda be displayed in the Noticeboard – this was agreed. EMO to send to RB 3. Microsoft Teams – PM reported a new meeting hosted by the PC could now be set up and he would send out the new link when set up 4. Wreath for Remembrance Day – PM reported quite a few people turned up for the event | | **ST**  **EMO/RB**  **PM** |
| **E091** | | **Approval of Parish Council items for Newsletter, website & social media**   1. Update on Planning – JW – Newsletter & Website 2. Cheshire Search & Rescue – Newsletter 3. Expenditure last 12 months – PM - Newsletter 4. Precept level – PM - Newsletter | **JW**  **PM**  **PM** |
| **E092** | | **Councillor issues or Resident issues previously raised with Councillors directly**  Nil to report. |  |
| **E093** | | **Date and time of next meeting –** 11th January 2021 – which will be held virtually at **7.30pm** |  |