**Final minutes of Hatton Parish Council meeting held virtually on Monday 8th March 2021**

**Present Apologies**

Paul Molphy (in the chair) Robin Brocklehurst Brian Axcell Stuart Tranter Jayne Power

Julian Wrigley Fiona Burton

Phil Young Elaine Marsden-Ormson (Clerk)

**In attendance**

Sue Spiteri, resident

|  |  |  |
| --- | --- | --- |
|  |  | **Action** |
| **E133** | **Welcome/Apologies** The Chair welcomed everyone to the meeting.  |  |
| **E134** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**The Chair welcomed resident, Sue Spiteri to the meeting. The Chair continued with the agenda |  |
| **E135** | **PCSO Matters**PCSO Wilkinson sent his apologies but emailed the following report:***Crime:***Assault but this relates to an ongoing domestic where the offender is on bail to keep away from the address of the victim. No other crimes recorded.***Speed Enforcement:***Warrington Road, twice in the month no activations.Hatton Lane, three times 12 activations highest speed recorded 42mph.***ASB***:The only issues relate to fly tipping and people using Sankey Lane for taking illegal substances. I have regular visited the area and have spoken to one driver and his passenger, they were not committing any offences but were advised they were in possible breach of Covid guidelines and moved on. I have also requested response officers to visit the area on a regular basis as well. |  |
| **E136** | **Declarations of interest**There were no declarations of interest.*As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |

|  |  |  |
| --- | --- | --- |
|  |  | **Action** |
| **E137** | **Acceptance of minutes**The minutes of the previous meeting were read and accepted. RB proposed FB seconded. Minutes to be signed as a true record |  |
| **E138** | **Actions arising from previous minutes**1. Councillor Email accounts – PM account has been set up. RB to progress his account with ST
2. Knotweed situation –BAX was unable to attend but had sent the following report “After the February meeting I visited Pillmoss Lane to examine the state of the Japanese Knotweed.  This all seemed dead to me; the green leaves amongst it were coming from brambles growing in the same area.  I will check at the end of this month, once the growing season has started, to see if any of the knotweed has become reinvigorated and will contact Kevin McCready from WBC if necessary”.
3. Poor road surface – PY unsure if it falls into the remit of WBC but will raise an enquiry with WBC and report back
4. Empty Nitrous Oxide Canisters – JW confirmed BAX would raise the matter with the Dir. of Transport & Environment at their next meeting on 11th March. CCTV may also be made available. BAX/JW to report back at the next meeting
 | **RB****BAX****PY****BAX/JW** |
| **E139** | **Plan – the way forward for the next 18 months - ideas from all councillors for projects and initiatives for coming year**Chair asked for ideas? These ideas to be carried forward in Agenda for each month until completed.***1 New ideas***1. A suggestion was made for a village competition for the “Best Kept Street” – JW/PY to action
2. ***Ongoing***
3. Car charging point, Hatton Arms – defer post Covid-19
4. Village green/orchard – funding streams to be sourced – RB had produced a scaled plan and passed on to Mr Savage. Nothing further to report as yet. Discussion took place around the best time to undertake the work (not between March-September due to nesting birds) and cabling would need to be identified and surfaces looked at to cover over water pipes. RB to update
5. Goose Lane Footpath maintenance and puddle – JW had reported footpath. PY suggested undertaking work on the puddle in the field off Goose Lane namely to fill it with Limestone crush and confirmed he had a provisional quote for the work estimated between £1000-£1500. RB said he would obtain an additional quote to fill the puddle with plainings + cost of machinery. RB to email when received.
6. Traditional Black and White Finger Post Sign – PM confirmed he had received one quote for £1500 + VAT but would get an additional quote. He also confirmed he had discussed where to locate with Jamie Fisher at WBC, and the greenery near to the pub had been suggested. PM to make enquiries with the enquiries Pub. PM to report back at next meeting
7. ***To be carried forward***
8. Bench near ginnel – PY gave an update and it was agreed to leave as it was – no further action
9. Conservation area/ Neighbourhood Plan application – defer post-covid-19
10. Lack of footpath on Hatton Lane – defer post-covid-19
11. JW Standing Stone - possible alternative site – JW asked members to consider and discuss at a future meeting – to be deferred until later in the year.
12. Large village event - Post Covid Celebration/ Jubilee Celebration - defer post-covid-19
13. Car boot sale at Hatton Arms – RB/JW would organise post covid-19
 | **JW/PY****RB****PM** |
| **E140** | **Clerk Matters**1. Undertake Asset Review – RB/PM to update

***Monthly Action Calendar***1. Effectiveness of internal control and risk assessment –PM to action
2. Pay CCA subscription – to be paid once membership subscription is received.
3. Shrub Pruning - actioned
4. Clean Gateways – RB to action
5. Identify Internal Auditor – it was agreed to approach Mrs B Parratt. Proposed by PM, seconded by RB – EMO to action
 | **RB/PM****PM****EMO****RB****EMO** |
| **E141** | **Finances including Financial Monthly Report**1. Financial Monthly Report – EMO reported that the balance as at the end of February 2021 was £25,635.28

Discussion took place regarding Creamfields payment for 2021 – PM to make contact with Creamfields and report back. | **PM** |
| **E142** | **Correspondence Report -** **items previously circulated via email**All correspondence has been forwarded the HPC members via email.Email re Broadband issues from Cllr Sharon Harris. ST to speak to Cllr Harris to engage her help with the issue. All agreed | **ST** |
| **E143** | **Technology Matters – Lead ST**Mobile Signal – ST proposed setting up and chairing a working group to force issues with EE and formulate a plan of action. PM proposed, JP seconded.Councillor email addresses – ST to forward to Clerk  | **ST****ST** |
| **E144** | **Environmental Matters – Lead PY**1. Waste Management – PY reported all reported incidences had been picked up quickly. Bottle/tin bank had not been emptied since January. PY to take up with Trevor Gleave and report back.
2. Village Litter Pick – to be deferred until after lockdown. However, the PC wished to thank all residents who had been litter picking in a Covid safe manner.
3. Best Kept Village – although this award is no longer available, PY agreed to make enquiries to see if there were other awards available.
 | **PY****PY** |
| **E145** | **Planning Matters – Lead JW**1. **Parish Councils Working Group (SWPCWG):**Nothing further to report at the moment. A further meeting is due to take place on 22nd March – JW to report back at next meeting.
2. **Hatton Lane:**the applicant had provisionally applied for planning permission but has since withdrawn. Initial contact was looking for support from BAX and the PC had been consulted on the application. The PC do not normally comment on applications such as this unless a neighbour raises concerns and usually leave the decision to WBC. This was agreed – JW to inform BAX that the PC were not expressing a view – proposed by RB agreed by all.
3. **Lingdale Hatton Lane Ref 38634** – proposed drop kerb, no objection, no action
4. **Rosewood Enforcement Issue** – Cllr J Wheeler had contacted the Parish council re enforcement notice Rosewood timer. JW asked for PC comment. PM to forward to RB who will speak to WBC. RB to report back in between meetings if necessary. PM to inform Cllr Wheeler & RB to respond to email
 | **JW****JW****PM/RB** |
| **E146** | **Transport/Road Safety – Lead PY**1. Grit Boxes – PY reported these had now been refilled. Additional box on Warrington Rd – WBC had reported the location did not meet their requirements. PM to follow up and look at alternative location and report back. PY to mention to Tony Gleave at his meeting and report back to PM.
2. Village Gateways – nothing further to report as yet. PM to follow up
3. Narrow pavement near fishing pond. A resident had reported the pavement area was narrow and asked if the hedges could be taken back. FB to contact the owner, make enquiries and report back at the next meeting
4. Further suggestions were made for siting planters on entering Hatton & a litter bin near the bench. PY pointed out someone would need to be responsible for watering the plants. FB/PY to meet up and come back with a proposal at the next meeting.
5. Poo bins – PY suggested maintenance and arrangements for bins to be emptied should be managed by the parish council going forward. This was proposed by PM & seconded by JW.
6. A suggestion was made to hold a competition in the village and perhaps get the children involved for designs for gates at the entries to Hatton. PM to enquire with highways what is feasible and formulate a plan. RB to take to CSA
7. Depression in road on Goose Lane – has been reported to WBC who will take action. PY to obtain further information.
 | **PM/PY****PM****FB****PY/FB****PM/RB****PY** |
| **E147** | **Community/Social Activities/Village Communications/Creamfields – Lead RB** Fun Day – MW had reported she would like to go ahead with the fun day if possible. PM proposed funding for £150 pending arrangements. JW seconded. RB confirmed CSA were to meet. |  |
| **E148** | **Chair Matters**1. Boundary Review – meeting due to take place on 9th March – PM/RB to attend and will feedback at next meeting
2. PM confirmed a letter of thanks had been sent to R Roseby
3. Resident issue – PM to make enquires with local PC to ensure restrictions are observed
4. Election to take place in May. EMO to check details and forward information
 | **PM/RB****EMO** |
| **E149** | **Approval of Parish Council items for Newsletter, website & social media**1. PY – Shrub beds – Newsletter
2. PM – Waste Management - Newsletter
3. JP – Parish Council contact details – Newsletter (put on each month)
4. PM - Youth Representative - Newsletter
5. ST to add items from Newsletter on to website – this was agreed
 | **PY****PM****JP****PM****ST** |
| **E150** | **Councillor issues or Resident issues previously raised with Councillors directly**Letter from Mr Dean – PM to respond | **PM** |
| **E151** | **Date and time of next meeting –** 12th April 2021 – which will be held virtually at 7.30pm Meeting closed at 2145. |  |