**Final minutes of Hatton Parish Council meeting held virtually on Monday 17th May 2021**

**Present Apologies**

Paul Molphy (in the chair) Robin Brocklehurst

Stuart Tranter Jayne Power

Julian Wrigley Phil Young

Elaine Marsden-Ormson (Clerk)

**In attendance**

Mr D Tate

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|  |  | **Action** | |
| **E171** | **Welcome/Apologies**    The Chair welcomed everyone to the meeting. |  | |
| **E172** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  The Chair welcomed resident, Mr D Tate to the meeting and asked if there was anything he wished to raise in this section. The Chair continued with the agenda |  | |
| **E173** | **PCSO Matters**  PCSO Wilkinson sent his apologies but emailed the following report:  ***Crime:***  Nothing to report  ***Speed Enforcement:***  Hatton Lane x 3, 50 vehicles exceeding speed limit H/S 55mph  Warrington Road x 2, 0 activations  ***ASB***:  Nothing reported, visited Sankey Lane on numerous occasions, nothing to report. |  | |
| **E174** | **Declarations of interest**  *As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  | |
| **E175** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted. PY proposed RB seconded. Chair signed Minutes as a true record. | |  |
| **E176** | **Actions arising from previous minutes**   1. Risk Assessment – EMO had circulated – PM to amend to add in the HPC printer 2. Identify internal auditor – PM advised he had approached RD and he was happy to assist – RD was proposed by RB & seconded by PY 3. Sign off HPC Standing Orders & Financial Regulations – JW proposed incorporating a statement re contract/purchase orders under 3.1.2 – JW to circulate statement prior to next meeting to enable informed discussion and vote at next meeting. 4. Sign off Roles & responsibilities of Councillors – to be re-circulated prior to and signed off at next meeting. 5. Letter to address identified in Fly Tipped Waste – actioned 6. Youth Representative update – nothing further to report | | **PM**  **PM**  **JW**  **EMO** |
| **E177** | **Plan – the way forward for the next 18 months - ideas from all councillors for projects and initiatives for coming year**  Chair asked for ideas? These ideas to be carried forward in Agenda for each month until completed.  ***1 New ideas***  No new ideas were identified.  ***2 Ongoing***   1. Village green/orchard – RB has spoken to Mr Savage – still not progressed legal acquisition – will need planning consent. RB is going to work on an application – initiate planning prior to completion. Planting a tree for Queens Jubilee could also be incorporated into the proposal. RB proposed, JW seconded – RB to progress 2. Goose Lane Footpath maintenance and puddle – Planings off Warrington Road cannot be used. PY suggested filling with Limestone crush as per original quote of £1k-£1.5k. PM confirmed the PC would need an additional competitive quote. ST offered to pass information to PY for a limestone stockist who may offer a competitive quote. PY to action 3. Traditional Black and White Finger Post Sign – PM advised this was awaiting J Fisher WBC assessment of proposed location – carry forward 4. Village competition for the “Best Kept Street” – PY/JP reported they could not find any common ground where you could compare one with the other. JW suggested litter, front gardens, community aspect. JW will circulate a proposal. 5. Flagpole – PY had sourced costs but suggested holding over until there was a definite plan for the proposed area 6. solar powered vehicle activation sign – PM had one additional quote for circa £1000 but was awaiting a third quote – will feedback at next meeting   ***3 To be carried forward***   1. Car charging point – defer post Covid-19 2. Conservation area/ Neighbourhood Plan application – defer post-covid-19 3. Lack of footpath on Hatton Lane – defer post-covid-19 4. JW Standing Stone - possible alternative site – JW asked members to consider and discuss at a future meeting – to be deferred until later in the year. 5. Large village event - Post Covid Celebration/ Jubilee Celebration - defer post-covid-19 6. Car boot sale at Hatton Arms – RB/JW would organise post covid-19 | |  |
| **E178** | **Clerk Matters**   1. Vacancy for Parish Councillor – PM reported there had been interest from Sue Spiteri and he would invite her to the June meeting for Q & A 2. Deadlines for AGAR – EMO confirmed Certificate of Exemption had to be submitted by 30th June 2021 & AGAR submission & documentation to be submitted by Friday 2nd July 2021 | | **PM**  **EMO** |
| **E179** | **Finances including Financial Monthly Report**   1. Financial Monthly Report – EMO reported that the balance as at the end of April 2021 was £26,810.98. Proposed JW, seconded ST | |  |
| **E180** | **Correspondence Report -** **items previously circulated via email**  All correspondence has been forwarded the HPC members via email. | |  |
| **E181** | **Technology Matters – Lead ST**   1. Councillor email addresses – ST confirmed these had now been updated on the website 2. Mobile signal – nothing further to report. 3. Broadband - ST has investigated the Gigabit Broadband voucher scheme, been in discussions with other local users of this scheme, and formally registered our requirement with the Openreach Community Fibre Broadband Partnership. ST is currently forwarding all addresses in Hatton for assessment and viability. Note that there is no indication of whether we will be eligible at this stage. PM suggested putting together a Working Party to move forward.  This was proposed by PM, seconded by JW. | | **ST** |
| **E182** | **Environmental Matters – Lead PY**   1. Waste Management – PY reported 5 bin bags of general rubbish in cardboard containers. RR has put to one side for collection 2. Path on Goose Lane – leaves & rubbish on the road. PY asked if this could be cleared, however there was nowhere to dispose of the garden waste. PY to contact WBC to report it is blocking the road – Action PY 3. Purchase of flowers – PY confirmed he would need to purchase the flowers for planting and asked for a budget of around £250. Proposed by JW, seconded by RB. 4. Thanks also went out to RB for renovating the signage and PY asked if he could look at the Daresbury Lane sign and offered to help. | | **PY**  **PY**  **RB/PY** |
| **E183** | **Planning Matters – Lead JW**   1. **Rosewood Enforcement Issue** – RB reported he could not get anyone to respond and there was nothing official on record. 2. JW reported the SWLPG had not met for 6 weeks but there was an on-going dialogue – waiting for new draft. 3. **New House Farm** - JW reported there had been an appeal launched re planning consent for New House Farm. JW will put carefully worded request on Hatton Life’s WhatsApp to ask if anyone wants to comment but direct responses to PC Contact email to avoid discussion on this platform. JW will report back at the next meeting. JW agreed to circulate a draft of what he intends to put on WhatsApp, to the PC before it goes out. JW would also discuss with John Groves if a working group is required. All agreed. | | **JW** |
| **E184** | **Transport/Road Safety – Lead PY**   1. Grit bin – PY spoke to Paula to suggest one option was to buy a small box which could then be filled from the existing salt bins. Trevor Gleave said if the weather was bad PY could contact him to ask for Warrington Road to be gritted. 2. Planters/litter bin on entering Hatton – WBC no longer provide. PY has asked FB to contact her neighbours to see if anyone would look after them. If anyone contacts us then we could look at. Suggested putting on newsletter. 3. Pothole repaired by pub has broken away – PY reported to WBC | |  |
| **E185** | **Community/Social Activities/Village Communications/Creamfields – Lead RB**     1. Village Competition – PM reported response received from WBC and circulated to councillors. Proposed signage possible in these locations however offer received for Pedestrians in Road signage – carry forward 2. White lettering painted on road with word ‘Slow’ rather than ‘30’ roundel sign – would this be possible in Hatton – carry forward 3. Fun day –RB reported group had met and there was a good attendance with some new volunteers. There will be an article for Hatton Life – further information to follow | |  |
| **E186** | **Chair Matters**   1. Re-establish Creamfields liaison – PM confirmed email correspondence established with Sarah Tschentscher and response circulated to Councillors. 2. Village Gateways – Still awaiting J Fisher WBC inspection of new location. 3. Options for Youth rep position – it was decided to leave for the moment and put on the calendar for 6 months’ time 4. Proposal to draft safeguarding policy – JP to draft, proposed JW seconded PY 5. Election expenses – need to be returned within 28 days of election date. | | **EMO**  **JP**  **ALL** |
| **E187** | **Approval of Parish Council items for Newsletter, website & social media**   1. Planning – JW 2. Dog Fouling – Goose Lane - signage | |  |
| **E188** | **Councillor issues or Resident issues previously raised with Councillors directly**  None | |  |
| **E189** | **Date and time of next meeting –** Monday 14th June at 7.30pm at Sandy Lane Community Centre, Stockton Heath  Meeting closed at 10pm | |  |