**Final minutes of Hatton Parish Council meeting held on 14th June 2021 at Sandy Lane Community Centre**

**Present Apologies**

Paul Molphy (in the chair) Robin Brocklehurst

Stuart Tranter Jayne Power **In attendance**

Julian Wrigley Phil Young

Elaine Marsden-Ormson (Clerk) Mrs S Spiteri

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|  |  | **Action** |
| **E190** | **Welcome/Apologies** The Chair welcomed everyone to the meeting.  |  |
| **E191** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**No villagers being present, the chair continued with the meeting |  |
| **E192** | **PCSO Matters**PCSO Wilkinson sent his apologies but emailed the following report:***Crime:***Nothing to report***Speed Enforcement:***Hatton Lane x 4 activations exceeding speed limit H/S 50mphWarrington Road 0 activations***ASB***:PC Fairhurst had visited a local resident – no issues. |  |
| **E193** | **Declarations of interest***As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **E194** | **Acceptance of minutes**The minutes of the previous meeting were read and accepted. PY proposed JP seconded. Chair signed Minutes as a true record. |  |
| **E195** | **Actions arising from previous minutes**1. Risk Assessment – had been amended & circulated and was now agreed to be adopted - Proposed JP, seconded JW.
2. Sign off HPC Standing Orders & Financial Regulations – JW proposed incorporating a statement re contract/purchase orders under 3.1.2 – JW to circulate statement prior to next meeting and to be agreed via email.
3. Sign off Roles & responsibilities of Councillors – was accepted. Proposed by RB, seconded by PY
 | **JW** |
| **E196** | **Plan – the way forward for the next 18 months - ideas from all councillors for projects and initiatives for coming year**Chair asked for ideas? These ideas to be carried forward in Agenda for each month until completed.***1 New ideas***1. Triangle at Pilmoss- resident had proposed a rockery type area with heathers & landscaping. PY had asked her to put to council officially. JW thought it may be an alternative site for the finger post.
2. Hatton Nature Trail – through the fields. All agreed it was worth exploring– JW/RB to look at
3. Footpaths to be better highlighted and marked and information on walks around Hatton

***2 Ongoing***1. Village green/orchard – RB confirmed there was nothing further to report at the moment as this was still on-going but would update at the next meeting. PY confirmed two residents wanted to offer something to the - it was agreed this could be looked at further once the proposal was known. PY to keep the Council updated.
2. Goose Lane Footpath maintenance and puddle – PY confirmed he was waiting for information from ST re a limestone stockist who may offer a competitive quote. A discussion took place regarding who would take responsibility for the footpath – RB/JW to look at the legal implications and report back. PY to get a second quote.
3. Traditional Black and White Finger Post Sign – PM advised he was due to meet with J Fisher WBC to look at proposed location and would report back
4. Village competition for the “Best Kept Street” – PY/JP reported they could not find any common ground where you could compare one with the other. It was proposed by PY that this be put on hold for the moment, seconded by RB.
5. Solar powered vehicle activation sign – PM had circulated quotes – PM to look at them in more detail & JW suggested speaking to JF at their meeting.
6. Conservation area/ Neighbourhood Plan application – JW suggested speaking to John Groves – this was agreed. JW to report back at next meeting

***3 To be carried forward*** 1. Car charging point – defer post Covid-19
2. Lack of footpath on Hatton Lane – defer post-covid-19
3. JW Standing Stone - possible alternative site – JW asked members to consider and discuss at a future meeting – to be deferred until later in the year.
4. Large village event - Post Covid Celebration/ Jubilee Celebration - defer post-covid-19
5. Car boot sale at Hatton Arms – RB/JW would organise post covid-19
 | **JW/RB****RB/PY****RB/JW****PY****PM****PM****JW** |
| **8.15pm – 8.30pm** | The Chair welcomed Sue Spiteri to the meeting who had expressed an interest in joining the Parish Council. Sue gave a brief explanation of why she would like to join the Council. A question and answer session followed and Sue left the meeting at 8.30pm |  |
| **E197** | **Clerk Matters*****Calendar of monthly actions*** 1. Web Hosting renewal due (bi-annually next due 24th July 2021) – ST to check
2. Domain for Hatton Village.co.uk due annually in on 24th July 2021) – ST to check
 | **ST** |
| **E198** | **Finances including Financial Monthly Report**1. Financial Monthly Report – EMO reported that the balance as at the end of May 2021 was £26,811.13. Proposed JW, seconded ST

***Annual Governance & Accountability Return*** Deadlines for AGAR – EMO confirmed Certificate of Exemption had to be submitted by 30th June 2021 & AGAR submission & documentation to be submitted by Friday 2nd July 2021. ***Annual Governance Statement & Certificate of Exemption***The Annual Governance Statement 2020/21 & Certificate of Exemption were approved by all members of the Parish Council | **EMO/PM** |
| **E199** | **Correspondence Report -** **items previously circulated via email**All correspondence has been forwarded the HPC members via email. |  |
| **E200** | **Technology Matters – Lead ST**1. Broadband task & finish committee - ST has investigated the Gigabit Broadband voucher scheme, been in discussions with other local users of this scheme, and formally registered our requirement with the Open reach Community Fibre Broadband Partnership. ST confirmed premises had to sign up to the Ultra-Fast service in order to get the vouchers. Open reach will offer a portal where you can sign up – PM suggested asking people to confirm when they have signed up. It was further suggested that an open session for villagers was set up to guide them through the process. ST proposed setting up a small task and finish group and ask for volunteers to join. JP confirmed she would like to be on the group. This was seconded by RB.
 | **ST** |
| **E201** | **Environmental Matters – Lead PY**1. Path on Goose Lane – leaves & rubbish on the road. PY reported that RB, RR & Martin had cleared the corner on Daresbury Lane & re-pained the sign. No further action
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| **E202** | **Planning Matters – Lead JW**1. **New House Farm** – JW/RB had met with John Groves who had produced a draft plan for submission by Wednesday 16th June 2021. Once submitted it can be circulated and uploaded on to website for residents to look at.
 | **JW/ST** |
| **E203** | **Transport/Road Safety – Lead PY**1. Pothole on Hatton lane has not been repaired - WBC said it doesn’t match the criteria for repair
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| **E204** | **Community/Social Activities/Village Communications/Creamfields – Lead RB** 1. Village Competition – No further action on this – remove from Agenda
2. White lettering painted on road with word ‘Slow’ rather than ‘30’ roundel sign – would this be possible in Hatton – to be discussed with JF at meeting
3. Fun day –had been postponed from 3rd July – possible new date in September – RB to confirm when approved
4. Queens Platinum Jubilee – street party celebration had been suggested. RB to pull together a working party and report back
 | **PM****RB****RB** |
| **E205** | **Chair Matters**1. Re-establish Creamfields liaison – PM confirmed a video call had been arranged for 24th June – PM to report back
2. Proposal to draft safeguarding policy – JP to draft policy
3. Boundary Review – PM/RB to meet with other councillors and report back
 | **PM****JP****PM** |
| **E206** | **Approval of Parish Council items for Newsletter, website & social media**1. Open reach/Broadband – ST Newsletter
 | **ST** |
| **E207** | **Councillor issues or Resident issues previously raised with Councillors directly**PY reported that the bottle bank had been taken away at the end of May. WBC had put two small skips there instead but they were filled within a week and now there is rubbish everywhere. PY to investigate and feedback. | **py** |
| **E208** | **Date and time of next meeting –** Monday 12th July 2021 at 7.30pm at Sandy Lane Community Centre, Stockton HeathMeeting closed at 10pm |  |