**Draft minutes of Hatton Parish Council meeting held on 8th September 2021 at BMSI Ltd**

**Present**

Paul Molphy (in the chair)

Jayne Power Mrs S Spiteri

Stuart Tranter Robin Brocklehurst

Julian Wrigley Phil Young **In attendance**

Elaine Marsden-Ormson (Clerk) John Groves

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|  |  | **Action** |
| **F020** | **Welcome/Apologies** The Chair welcomed everyone to the meeting. |  |
| **F021** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**No villagers being present, the chair continued with the meeting |  |
| **FO22** | **Conservation area/Neighbourhood Plan Presentation – John Groves**The Chair welcomed John Groves to the meeting who gave a presentation on conservation area & neighbourhood plan |  |
| **F023** | **PCSO Matters**PCSO Wilkinson sent his apologies but emailed the following report:***Crime:***July – nothing to reportAugust – nothing to report ***Speed Enforcement:***July - Hatton Lane 47 Activations highest speed 47mph Warrington Road – no activationsAugust - Hatton Lane 13 activations – highest speed recorded 42mph***ASB***:July - Regular patrols on foot, bike and car in area, all good.August - only ASB reported was in relation to Creamfields (drugs etc.) Regular patrols in village & surround areas all good**CREAMFIELDS**The figures we have been given there were a total of 25 crimes and 44 x arrests for various offences mainly drugs and assaults. 0 deaths and a few minor casualties to hospital. |  |
| **FO24** | **Declarations of interest***As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **FO25** | **Acceptance of minutes**The minutes of the previous meeting were read and accepted. Proposed RB, seconded ST.  |  |
| **FO26** | **Actions arising from previous minutes**1. Sign off HPC Standing Orders & Financial Regulations
2. purchase of 2 wreaths for Remembrance Sunday – It was proposed to spend up to a maximum of £40.00 – proposed JP, seconded JW – EMO to order
3. Check content of Hatton Life website & update – actioned & updated
4. Web hosting & Domain Renewal invoices to be forwarded to clerk for re-imbursement – actioned. Budget allocated up to £100, ST proposed, PM seconded.
5. Update website to include new parish and ward councillors - actioned
6. Broadband Issues – ST to initiate a meeting on “Teams” if required – to pick up further down the agenda
7. Overgrown on the sign on Goose Lane– actioned
8. CSA Committee– RB to reported meeting did not take place but Fun Day would be 18th September and all was going according to plan
9. Safeguarding Policy – JP had circulated and asked members to read for next meeting
10. Boundary Review update –PM confirmed there was nothing to report at the moment
11. Letter to Cheshire Police re DI – RB was reminded to circulate to all members of the council.
 | **ALL****EMO****ALL** |
| **F027** | **Creamfields**Andy Carter MP had asked RB to compile a list of all complaints and arrange a meeting to discuss in November. A brief discussion followed and it was proposed by PM to arrange a debrief via teams. This was seconded by JP | **RB** |
| **F028** | **Plan – the way forward for the next 18 months - ideas from all councillors for projects and initiatives for coming year**1. ***New ideas***

 None1. ***Ongoing projects***
2. Village green/orchard – RB to update – c/f
3. Goose Lane Footpath – WBC looking into the situation. In the meantime local resident has offered to fill in the short term – PC has no objections
4. Traditional Black and White Finger Post Sign– PM proposed location on Pillmoss Lane Triangle – All agreed
5. Vehicle speed indication sign – still waiting for details. PM proposed a budget of 2.5k for this to progress. All agreed. Proposed location was the stretch where the speed van usually parks – JW proposed, SS seconded.
6. Hatton Nature Trail – through the fields. RB to report back – c/f
7. Footpaths to be better highlighted and marked and information on walks around Hatton – RB/JW to report back – c/f
8. Rockery type area at Triangle, Pillmoss – PY will report back at October meeting
9. ***To be carried forward***
10. Car charging point, Hatton Arms – defer post Covid-19
11. Lack of footpath on Hatton Lane – carry forward until funding is available
12. JW Standing Stone proposal possible alternative site – defer post Covid-19
13. Large village event - Post Covid Celebration/ Jubilee Celebration
14. Car boot sale at Hatton Arms – RB/JW would organise when allowed
15. Flagpole on the Village Green – hold until plan for proposed area
 | **RB****RB****RB/JW****PY** |
| **F029** | **Clerk Matters*****Calendar of monthly actions*** 1. Pay annual insurance – EMO reported that the quote from Zurich Insurance was exactly the same as the previous year, £257.60 and asked for authorisation to pay. This was proposed by RB & seconded by PM.
2. Gift for internal auditor – PM to organise
 | **EMO****PM** |
| **F030** | **Finances, including Financial Monthly Report** EMO confirmed the balance as at the end of July was £25,953.31 and at the end of August £25,713.31. EMO reported that the balance in the number two account was getting low and PM proposed £2,000 was transferred from the number one account to this account. This was seconded by RB | **EMO** |
| **F031** | **Correspondence Report – items previously circulated via email**EMO confirmed all correspondence had been circulated via email |  |
| **F032** | **Technology Matters – Lead ST**1. Open Session for residents & Broadband task & finish Group – ST had circulated a flyer and confirmed a leaflet drop needed to be arranged and also as a backup a message on WhatsApp. ST confirmed villagers needed to sign up to say wanted to be part of it. SS suggested getting residents to sign up at the Hatton Fun Day and said she was happy to take this on. ST agreed to prepare a form and JP said should would organise people to deliver. A meeting via teams was arranged for Monday 13th September.
 | **ST****JP****SS** |
| **F033** | **Environment Matters – Lead PY**PY reported that two of the three tubs were coming to the end of their life and suggested purchasing three as it was more cost-effective. The cost would be circa £120.00 for the tubs and £150 to restock the plants. A budget of £300 was agreed. Proposed by PY, seconded by JW | **PY** |
| **F034** | **Planning Matters - Lead JW**No decision had been made on New House Farm appeal. SWLPG has been reactivated – Draft Local Plan is now going through the consultation process. There have been two meetings and RB has now joined the group. JW reported that RB will take lead with regard to SWP Working Group issues and he would support him.Recharges for SWLPG were discussed and a budget set of £150.00. This was proposed by RB and seconded by PM. |  |
| **F035** | **Transport/Road Safety – Lead PY**PY reported that the pothole by the side entrance to the Hatton Arms does not meet WBC criteria for repair. |  |
| **F036** | **Community/Social Activities/Village Communications/Creamfields – Lead RB** 1. Fun Day –on 18th September 2021. All was going according to plan
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| **F037** | **Chair Matters**1. Review of Roles – it was proposed JP take on the CSA role from RB and SS take on the Transport role from PY, allowing PY to focus on Environment role and RB to focus on SWLPG and supporting JW with Planning role as we explore new Local Plan and NDP. This was proposed by RB & seconded by PY.
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| **F038** | **Approval of Parish Council items for Newsletter, website & social media**1. Phil –speeding issues - Newsletter
2. Golf Day– 30th September – Newsletter
3. Fun Day – take photos and numbers
4. Resident lunches - RB
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| **F039** | **Councillor issues or Resident issues previously raised with Councillors directly**None |  |
| **F040** | **Date and time of next meeting –** Monday 18thth October 2021 at 8.00pm at Hatton Arms pending Land Lady confirmation; 3rd Monday of month due to conflict with Darts team home fixture. |  |