**Final minutes of Hatton Parish Council Meeting held on 18th October 2021 at the Hatton Arms**

**Present**

Paul Molphy (in the Chair) Julian Wrigley

Jayne Power (Stand in Chair) Robin Brocklehurst

Sue Spiteri Phil Young

Stuart Tranter

**Apologies**

Elaine Marsden-Ormson (Clerk)

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| **F041** | **Welcome and Apologies** |  |
|  | The Chair welcomed everyone to the meeting. |  |
| **F042** | **Open Forum for Villagers to speak to Councillors with concerns/suggestions etc.**  A local resident did attend the meeting, but stayed for only 5 minutes and left without raising any concerns or suggestions. RB agreed to catch up with the resident over the next few days and report back to the PC. | **RB** |
| **F043** | **PCSO Matters**  PCSO Wilkinson sent his apologies but emailed the following report:  ***Crime:***  September – nothing to report  ***Anti-Social Behaviour:***  Nothing reported. Foot/Cycle/Car patrol in Hatton Villages and local businesses visited.    ***Speed Enforcement:***  September - Hatton Lane 16 Activations highest speed 43mph  Warrington Road – 1 activation 37mph |  |
| **FO44** | **Declarations of interest**  *As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **FO45** | **Acceptance of minutes**  The minutes of the previous meeting were read and accepted. Proposed RB, seconded ST. |  |
| **FO46** | **Actions arising from previous minutes**   1. Sign off HPC Standing Orders & Financial Regulations.   JW suggested that other Parish Councils seem to have adopted the Financial  Regulations, ours have not been updated since 2016. EO had sent two sample  Finance Regulations from other PC’s, both sets were very different. JP suggested  Going through the PC’s currents Financial Regs and compare to the NALC 2019  Regulations, see how they differ and suggest any areas for change. JP agreed to get  this done before the next meeting if possible.   1. Safeguarding Policy – JP completed and sent to Councillors in September, it appears some have not received this, JP to resend to all Councillors. 2. Boundary Review – PC agreed to drop this item from future agendas. 3. Letter to North West National Probation Service re DI has been circulated to PC members by RB. **ACTIONED** 4. Creamfields De-Brief – RB and JP reported back that the meeting had been a very positive one and that John Probert (Festival Republic) took on board all issues raised by Parish Councillors and residents alike and has promised to involve all affected PC’s much earlier in the organisation process than happened this year. Overall, there were some very positive outcomes and a better working relationship established between Festival Republic and the PC’s. There will be further meetings in the New Year where representatives of the PC’s will be invited. 5. Pay Annual Insurance – **ACTIONED.** 6. Gift for internal Auditor – Roger Dickens has received a gift of thanks from the PC 7. Report back from Fun Day – the Fun Day was a great success raising £1140 on the day and an extra £500 donation from the Hatton Bonus Ball Lottery. It has been decided to keep the date for the Fun Day as mid- September going forward as there was a much better turn out than in previous years. | **JP**  **JP**  **EMO** |
| **F047** | **Plan – the way forward for the next 18 months - ideas from all councillors for projects and initiatives for coming year**   1. ***New ideas***   Phil has been approached by a resident who has asked for a ‘Lest We Forget’  silhouette soldier to be placed near the green at Pillmoss Lane. This idea had  been put forward previously by another resident, it was agreed that as  there are plans to place a standing stone in the area that it could possibly look  too busy.  JP suggested a second competition to design a stained-glass image in  celebration of the Queens Platinum Jubilee.   1. ***Ongoing projects*** 2. Village green/orchard – The owner of the land is no longer happy to give a large piece of the land to the Community has instead agreed to give the corner of the land, this will be big enough to place a bench and two pots. The grit box and the 30 mile per hour sign will have to be relocated. Once the sale of the land had been completed RB to have ongoing discussions with the land owner. 3. Goose Lane Footpath – This work has now been completed and the costs covered by a local resident. The final cost of the work was £1400 + VAT. The monies for the work was paid by the resident directly to the Chairs personal account. It was agreed, to hasten the payment, that the Chair would settle the bill directly with the contractor, from his personal account, rather than write a cheque to the PC, who would in turn have to write a cheque to the contractor. **It was unanimously agreed that this was an acceptable course of action on this occasion. Proprosed by PM and seconded by JW.** 4. Vehicle speed indication sign – Jamie Fisher has spoken with PM and informed him that the signs will be moved as soon as they can 5. Hatton Nature Trail – through the fields. RB to report back 6. Footpaths to be better highlighted and marked and information on walks around Hatton 7. Rockery type area at Triangle, Pillmoss – Andy Smith has stated that he no longer wants to carry out this work, he does know another contractor who could take over. **Action:** PY to get quotations from other landscaping businesses as a comparison. 8. ***To be carried forward*** 9. Car charging point, Hatton Arms – defer post Covid-19 10. Lack of footpath on Hatton Lane – carry forward until funding is available 11. JW Standing Stone proposal possible alternative site – defer post Covid-19 12. Large village event - Post Covid Celebration/ Jubilee Celebration 13. Car boot sale at Hatton Arms – RB/JW would organise when allowed 14. Flagpole on the Village Green – hold until plan for proposed area | **RB**  **PM**  **PM**  **RB**  **RB**  **PY** |
| **F048** | **Clerk Matters**  ***Calendar of monthly actions***   1. Pay annual insurance – **Actioned** 2. Gift for internal auditor – Cheque required to cover the cost of the gift £37.50. 3. Charity Donation from Carol Singing proceeds - St Rocco’s Hospice has been nominated for this donation. 4. Cleaning of Gateways **– RB to action.** | **PM/EM**  **PM**  **RB** |
| **F049** | **Finances, including Financial Monthly Report**   1. Financial Monthly Report Sept 2021 – all in order 2. Invoice 811639987 – WBC Election Charges due for payment. Proposed RB, Seconded SS | **EMO** |
| **F050** | **Correspondence Report – items previously circulated via email.**  All correspondence received and Councillors happy with the content. |  |
| **F051** | **Technology Matters – Lead ST**  ST confirmed that so far, we have received a total of £185,000 in resident funding for the project so far and he is confident that this can reach £220,000. There are still a number of residences that have not replied and so the next step is to start knocking on doors.  Goose Lane – JP to Action  Gosling Close – PY to Action  Hatton Lane – ST to Action  Warrington Road – RB to Action | **JP**  **PY**  **ST**  **RB** |
| **F052** | **Environment Matters – Lead PY**   1. PY confirmed that the tubs have been re-stocked and that three new tubs have been purchased, two tubs will be kept as spares for future use. The budget previously agreed for this work was £300, the final cost amounted to £327.55. All agreed to action this increase. 2. Knotweed – PY has not been there to look recently but ST thinks it looks like it is dead/dying. |  |
| **F053** | **Planning Matters - Lead JW**   1. New House Farm decision and options – the development will go ahead; I would propose that we contact David Tate and the builder to see if they want to talk to us. There could be an issue with the proposed ‘open space’ as the PC do not want the responsibility of it. 2. Next steps on Conservation Area and Neighbourhood Development Plan – There isn’t really the scope for a conservation area and JW does not feel that it is appropriate, at the moment, to work toward a neighbourhood plan. 3. SWLPG Update – The conclusion is that the plan is unsound, unsustainable and undeliverable. (RB) | **JW** |
| **F054** | **Transport/Road Safety – Lead PY**  PY no issues to report, however the Daresbury Lane hedges need cutting back. |  |
| **F055** | **Community/Social Activities/Village Communications/Creamfields – Lead RB**     1. A Halloween Happenings event has been organised for Sunday 31st October for the children in the village. 2. There is a Chester Christmas Markets trip taking place at the end of November, Margaret Winstanley has asked if the PC will subsidise the cost of the coach again this year. Proposed by PM, Seconded JP. 3. JW has asked if we can purchase new lights for the Village Christmas Tree. |  |
| **F056** | **Chair Matters**   1. EMO has given notice for her role as Clerk. Elaine has produced an advertisement for the role with a Job Specification, this will be distributed to the PC via email for approval. 2. Creamfields donation of £5,000 will not be received until the PC confirm that we fully comply with their terms and conditions. We cannot fully comply and so it was agreed to email them accepting the donation, but outlining the area of non-compliance. | **PM** |
| **F057** | **Approval of Parish Council items for Newsletter, website & social media**   1. Speed enforcements on Hatton Lane and Warrington Road 2. Golf Day Result 3. Halloween Happenings photographs 4. Resident lunches – RB 5. Creamfields de-brief 6. Conservation area 7. Broadband 8. Primrose Nurseries |  |
| **F058** | **Councillor issues or Resident issues previously raised with Councillors directly**  An email has been received from a local resident who would like the PC to remind villagers via the newsletter of the importance of the speed limits in and around the area, and to be mindful of cyclists, dog walkers and riders. |  |
| **F059** | **Date and time of next meeting –** Monday 22nd November 2021 at 8.00pm at Hatton Arms. |  |