**Final minutes of Hatton Parish Council meeting held on 22nd November 2021 at the Hatton Arms**

**Present**

Paul Molphy (in the chair) Cllr G Chapman

Jayne Power Mrs S Spiteri

Stuart Tranter Robin Brocklehurst

Julian Wrigley Phil Young

Elaine Marsden-Ormson (Clerk)

|  |  |  |
| --- | --- | --- |
|  |  | **Action** |
| **F060** | **Welcome/Apologies**    The Chair welcomed everyone to the meeting. |  |
| **F061** | **Open Forum for Villagers to speak to councillors with concerns/suggestions etc.**  No villagers being present, the chair continued with the meeting |  |
| **F062** | **PCSO Matters**  PCSO Wilkinson sent his apologies but emailed the following report:  ***Crime:***  07/10/21 Fraud committed at Rosewood Timber Hatton Lane, Appleton, offender obtains wood on false bank card.  21/10/21 Public Order Offence on Queasty Birch Lane, Hatton, dispute between owner and member of staff.    ***Speed Enforcement:***  Warrington Road, Hatton 0 activations  Hatton Lane, Hatton 19 x activations Highest Speed recorded 43mph  ***ASB***:  Report of local resident having an un controlled dog off lead, owner spoken to a strongly advised re keeping the dog under proper control and speaking politely to members of public.  Regular patrols on foot/Cycle and car in Hatton Village and surrounding area, nothing to report. |  |
| **F063** | **Declarations of interest**  *As residents of Hatton, we all have an interest at different levels for Creamfields. We are all able to take advantage of their offers and this is covered by a blanket declaration as confirmed by WBC Democratic Services.* |  |
| **F064** | **Acceptance of minutes**  Amendment to Minute F046/1 should read “were reviewed and updated in 2019” . Under Financial Section it should be noted that it was agreed by the Parish Council that the Parish Clerk signatory should be removed from all accounts as at the end of December and going forward a single signatory only would be required on all 3 bank accounts. Address for Parish Council correspondence will also be amended and online banking will, once more be applied for. The minutes of the previous meeting were then accepted. Proposed RB, seconded ST. |  |
| **F065** | **Actions arising from previous minutes**   1. HPC Standing Orders & Financial Regulations to be compared and finalised. JP to review 2. Safeguarding Policy – Important contacts (WBC) and out of hours contact to be added to the policy. Once amended it was agreed to adopt. Proposed RB, seconded JW 3. Report back from RB re local resident who attended last PC Meeting – resident attended by mistake, not realising a PC meeting was taking place 4. Charity Donation from Carol Singing proceeds to St Rocco’s Hospital – JP to email MW and report in Newsletter. 5. Cleaning of Gateways – agreed should be done annually in spring – EMO to put on annual calendar for March. 6. Email to Creamfields re donation & area of non-compliance – PM reported this had been actioned and was waiting for response – as yet no payment had been received. PM to report back | **JP**  **JP**  **JP**  **EMO**  **PM** |
| **F066** | **Plan – the way forward for the next 18 months - ideas from all councillors for projects and initiatives for coming year**   1. ***New ideas***   None   1. ***Ongoing projects*** 2. Village green/orchard –c/f nothing further to report 3. Vehicle speed indication sign – PM confirmed he had spoken with JF at WBC waiting to hear back from contractors – nothing further to report at the moment. Cllr Chapman to raise with Highways Department and report back 4. Hatton Nature Trail – through the fields. RB to report back – c/f 5. Footpaths to be better highlighted and marked and information on walks around Hatton – RB/JW to report back – c/f 6. Rockery type area at Triangle, Pilmoss – c/f 7. JP suggested a second competition to design a stained-glass image in celebration of the Queens Platinum Jubilee – JP to speak to MW re this 8. ***To be carried forward*** 9. Car charging point, Hatton Arms – defer post Covid-19 10. Lack of footpath on Hatton Lane – carry forward until funding is available 11. JW Standing Stone proposal possible alternative site – defer post Covid-19 12. Large village event - Post Covid Celebration/ Jubilee Celebration 13. Car boot sale at Hatton Arms – RB/JW would organise when allowed 14. Flagpole on the Village Green – hold until plan for proposed area | **RB**  **GC**  **JP** |
| **F067** | **Clerk Matters**  ***Calendar of monthly actions***   1. Agree precept increase of 2% and inform WBC – this was discussed and all agreed. Proposed by JW, seconded PY | **EMO** |
| **F068** | **Finances, including Financial Monthly Report**   1. EMO confirmed the balance as at the end of October was £23,885.45. 2. Invoice 811639987 – WBC election charges – EMO confirmed a cheque was required 3. Cheque required to cover the cost of gift for internal auditor £37.50   PM/EMO to meet to sign all cheques | **PM/**  **EMO** |
| **F069** | **Correspondence Report – items previously circulated via email**  EMO confirmed all correspondence had been circulated via email |  |
| **F070** | **Technology Matters – Lead ST**   1. Open Session for residents & Broadband task & finish Group Update – ST reported application approvals had been delayed due to demand but that he had managed to get Hatton on the priority list. He confirmed he would keep residents up-to-date via newsletter and the website had bee refreshed. |  |
| **F071** | **Environment Matters – Lead PY**  PY reported that the resident who intended to donate Rowan trees had suggested they could be planted on the verges near the small shrub bed past the ginnel. This was agreed by the PC.  PY reported that the trees by the walk through ginnel leading on to Hatton Lane were not in the best of health and asked if a ‘Tree preservation Officer’ should be contacted to see if the trees needed to come down. This was agreed. PY to contact them.  The verge & triangle – PY reported Andy did not feel he could continue with the work. PY confirmed he had one quote for £55 per visit to maintain the area (£800/£900 per year) and has asked for two further quotes. PY to report back | **PY**  **PY** |
| **F072** | **Planning Matters - Lead JW**  New House Farm – JW wrote to Thomas Jones asking to meet jointly to discuss any issues. JW has not received an acknowledgement or reply.  SWLPG – Meeting to approve final response from the group. JW will circulate to members. |  |
| **F073** | **Transport/Road Safety – Lead PY**  JW reported faded line towards where you turn right to Hatton –GC will report | **GC** |
| **F074** | **Community/Social Activities/Village Communications/Creamfields – Lead RB**     1. Carol Singing planned   Nothing further to report |  |
| **F075** | **Chair Matters**   1. Application closing date for Clerk role – 30th November 2021 2. Giving back activities in line with Creamfields donation – could be re-inforced in Newsletter ie funding residents lunch 3. Terms of Reference for CSA to be discussed with MW, capture custom and practice 4. Large village event to celebrate Platinum Jubilee for all the village 5. Explore having an event similar to the old Christmas Party – SS to look at | **SS** |
| **F076** | **Approval of Parish Council items for Newsletter, website & social media**  JP suggested a gift & Christmas Card for those who helped out as a thank you. JP to organise a £10 voucher for each helper This was agreed. | **JP** |
| **F077** | **Councillor issues or Resident issues previously raised with Councillors directly**  None |  |
| **F078** | **Date and time of next meeting –** Monday 10th January 2022 at 8pm at The Hatton Arms |  |