



# Hatton Parish Council

## MINUTES OF THE PARISH COUNCIL MEETING

Held in The Hatton Arms, Hatton Lane on Monday 24<sup>th</sup> October 2022

Councillors in attendance: Cllr P Molphy (Chairman)

Cllr J Power (Vice Chairman)

Cllr Robin Brocklehurst

Cllr Phil Young

Cllr Sue Spiteri

Cllr Stuart Tranter

Cllr Julian Wrigley

Cllr J Power acted as Clerk

G23/185. **Apologies for Absence**  
Cllr G Chapman.

G23/186. **Declarations of Interest**  
Members were reminded of their responsibility to declare any personal interest or prejudicial interest that they may have in any item of business on the agenda no later than when the item is reached. Cllr Molphy declared an interest in the High Net Pipeline Project.

G23/187. **Minutes of the Previous Meeting**  
The minutes of the Parish Council Meeting held on Monday 26<sup>th</sup> September 2022 were confirmed as a true record.

G23/188. **Public Forum**  
None in attendance.

G23/189. **PCSO Report**  
PCSO Kirkham was unable to attend the meeting, the July report had been circulated to the committee.

**Reported Crime to Police:** This month the only incident reported was the theft of a catalytic converter on Old Chester Road. Incidents from Creamfields are still being reported to us.

**Speed Enforcements:** A TruCam Speed enforcement was carried out on:  
Hatton Lane – 21 activations  
Stretton Lane -7 activations  
Walton New Road – 7 activations  
London Road – 9 activations

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Matt Kirkham PCSO has also been conducting Residents Voice survey across the area. Matt has provided the Parish Council with a leaflet which includes a link to the survey. This will be published on the website and also included in Hatton Life, the village newsletter.

G23/190. **Warrington Borough Councillors Reports**

There were no Borough Councillors in attendance, however Cllr Ghazala Chapman did inform the Parish Council via email that the next full council meeting, 31<sup>st</sup> October 2022, will most likely cover the subject of fracking. Cllr Chapman asked for any thoughts on this topic to be forwarded to her in readiness for the meeting. It was decided not to comment at this stage.

G23/191. **Finance**

**Authorisation was requested for the following payments:**

**Royal British Legion - £40 for two wreaths**

**Phil Young - £31.88 reimbursement for the cost of liners for dog waste bins.**

**Primrose Nurseries - £60.48 shrubs as agreed at September's meeting**

**Selwys Travel - £505.00 cost of coach for Chester Trip**

**Resolved** that payments listed were approved with the Chairman and Clerk using delegated powers between meetings.

**VAT Return**

Cllr Power has taken over the Finances of the Parish Council until a new Clerk has been recruited. A VAT re-imburement for 2019 – 2022 has recently been made and as a result £1070.40 has been received from HMRC.

It appears that a re-imburement for 2017 – 2018 has not been made. The council agreed that Cllr Power should process the re-imburement with HMRC and report back to PC at the next meeting.

**Bank Reconciliations**

Bank reconciliations for June, July and August were presented to the Chair and were signed as correct.

Cllr Power is going to change the format of the reconciliation and provide all bank reconciliations for this year to Cllr Tranter for inclusion on the website.

**Bank Mandate**

There has been a clerical error with the bank regarding the bank mandate, the change of address and one signatory had been rejected. Cllr Molphy has spoken at length with the bank, the errors have been addressed and the requested mandate changes should now go through.

G23/192. **Policies**

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## **Accessibility Policy 2022**

At last month's meeting Cllr Tranter agreed to look into the details required within the **Accessibility Policy 2022**, this has raised a number of queries regarding what should and should not be included in the policy. It was agreed that the policy should be published on the website in its current form whilst further information is garnered. The policy can then be amended if necessary.

## **Data Protection and Retentions Policy**

The Data Protection Policy is complete, however further work needs to be carried out on the Retentions Policy. Both policies will be brought to the next meeting for Councillor's approval.

G23/193.

### **Correspondence**

An email was received from Mr David Tate at New House Farm relating to a planning item in the Hatton Life (issue 74), where information was published regarding the rejection of a planning application for an agricultural building on his land. Mr Tate queried whether or not all applications for planning would be published in future.

Cllr Wrigley has formed a reply to Mr Tate which the clerk will send via email at the first opportunity.

G23/194.

### **Parish Councillors Reports**

G23/194.i.

#### **Planning**

##### **Enforcement Notices**

No action required as none of the enforcements relate to Hatton.

##### **Local Plan – Examination in Public (EIP)**

Cllr Wrigley will be attending a meeting of the SWP on Wednesday where he will be debriefed on the outcome of the EIP. Cllr Wrigley will report back to the PC in due course.

##### **HyNet Pipeline**

Cllr Young, Cllr Brocklehurst and Cllr Wrigley will look into this further and provide a report for the Parish Council, which can ultimately be shared with residents via the PC website.

G23/194.ii.

#### **Traffic and Road Safety**

Cllr Spiteri reported that there has been no contact from residents with any issues and she is still waiting for WBC to confirm when the re-painting of the road markings around the village will be addressed.

##### **Speed Signs**

The Clerk forwarded emails to Cllr Molphy and Cllr Spiteri from another Parish Council in relation to Speed Signs, cost and

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installation. The PC's plan to purchase a speed sign for Hatton Lane, in conjunction with Jamie Fisher of WBC, had not progressed as planned and as it is clear that he is working with other Parish Council's, that this matter should be brought to the fore front again. Cllr Molphy will pick this issue back up with Jamie Fisher and report back to the PC.

## G23/194.iii. **Technology**

### **Mobile Phone Signal**

Cllr Tranter has contacted Cllr Ghazal Chapman to inform her of the outcome of the recent mobile phone survey, and informing her that we may need further support on this.

### **Back Ups**

Cllr Tranter looked into a cloud based back up system and thinks the best option would be Google Drive, this includes 15 Gig of free cloud space, which is quite enough for our requirements.

### **Clerk Laptop**

The Clerk reported some issues with the laptop:

- not retaining its charge
- mouse pad quite difficult to use

Cllr Tranter will look at the laptop with a view to replacing the battery and purchasing a handheld mouse.

## G23/194.iv. **Environment**

Cllr Young and Richard Roseby have replaced some of the shrubs in the village and will carry on in the coming week to replace the rest.

Richard Roseby has made a new planter for the noticeboard, at no charge to the council. The council are very appreciative of this kind act.

Cllr Brocklehurst and Cllr Wrigley asked that the Parish Council take over the planting of the tubs that they usually plant up.

A resident, who wished to remain anonymous, has provided 20 daffodil plants for planting around the village. The council are very appreciative of this kind gesture.

### **Nature Trail**

Cllr Wrigley is still waiting to hear from Cllr Haseldine.

Cllr Spiteri has contacted the Wildlife Trust who have forwarded this to the Cheshire Branch and someone will be in touch soon.

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G23/194.v.

## **Social Coronation**

Two quotations have been received so far for the hire of the Marquee for the celebration. It was agreed that as there was a £1000 difference between the current quotes, that we should book Shent Events who we used for the Platinum Jubilee Celebrations.

Cllr Brocklehurst will garner a third quotation in line with our Financial Regulations.

## **Newsletter**

An item will be placed on the next village newsletter to inform residents of our plans for the Coronation and to ask for any feedback from residents as to what they would like to see as it will be an Agenda item at the next meeting.

## **Contacting the Parish Council**

Cllr Spiteri suggested that a reminder be out on the next newsletter reminding residents on how to contact the PC and about Residents Forum. The PC feel it is important that residents go through the proper channels when reporting issues or grievances rather than using social media.

G23/194.vi. **Chairman**

## **Recruitment of Clerk to Council**

Cllrs Molphy and Power are having a meeting with a prospective candidate on Wednesday and will report back to Councillors with the outcome.

## **Parish Councillor Vacancy**

There are currently two interested parties in the role, this will be looked into further by Cllr Molphy and Cllr Brocklehurst who will update the PC in due course.

## **ChALC**

The Clerk is to look into joining ChALC as our membership has slipped.

G24/195.

## **To Note Matters Arising** None

G25/196.

## **Time and Date of Next Meeting**

The Parish Council meeting was confirmed as Monday 21<sup>st</sup> November 2022 at 8.10 pm in The Hatton Arms.

**The meeting closed at 21.49 pm.**

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Signed as a true record:

..... Cllr P Molphy  
Chairman

Dated: 21<sup>st</sup> November 2022