



# Hatton Parish Council

Dear Councillor

You are summoned to attend the Meeting of the Parish Council which will be held on Tuesday 7<sup>th</sup> November 2023 in The Hatton Arms, Hatton Lane, Hatton.

The meeting of the Parish Council will commence at 7.00pm.

Please advise me as soon as possible if you are unable to attend.

Clerk to the Parish Council

## Parish Council Meeting Agenda

1. **Declaration of Interest**
2. **Acceptance of Minutes of the Previous Meeting – 3<sup>rd</sup> October 2023**
3. **Public Forum for Villagers to speak to Councillors with concerns/suggestions etc.**
4. **Chairperson Report**
  - *Recruitment to fill two further positions*
  - *Recruitment of Clerk – update to Parish Council*
  - *Opening of second bank account – update to Parish Council*
  - *Bank Mandate amendment of Nat West account*
  - *Repairs to Laptop*
5. **To Receive the Report from Hatton PCSO**
6. **To Receive the Report from Warrington Borough Councillors**
7. **Finance**
  - *Agree date for annual review of Asset Register (Depreciation of Assets)*
  - *Agree date for budget review meeting in January 2024 for 2024-2025*
  - *Authorisation for re-imburement to Cllr Power for: -  
Purchase of two litter pickers £37.97*
8. **Correspondence – Items previously circulated by email**
9. **Clerk Matters**
  - *Agreement on font size, font and line spacing for Cllr reports.*
10. **Councillors Reports**
  - i. **Planning – Cllr Wrigley**  
*Six/56 Local Plan Update*
  - ii. **Traffic and Road Safety – Cllr Power**  
*Review of Residents Petition – should a whole village quest  
Update from WBC re Traffic Calming Measures*
  - iii. **Technology - Cllr Tranter**  
*Website update and review*
  - iv. **Environment – Cllr Young**  
*Installation of a mirror at the junction of Goose Lane and Warrington Road -  
update*
  - v. **Social – Cllr Power**



# Hatton Parish Council

Residents Lunch update

Chester Trip update

*Newsletter – authorisation of content and date for next newsletter*

**11. To Note Matters Arising**

**12. Time and Date of Next Meeting**